

सं.  
भारत सरकार  
भारत मौसम विज्ञान विभाग  
मौसम विज्ञान के महानिदेशक का कार्यालय  
मौसम भवन, लोदी रोड़  
नई दिल्ली – 110003 (भारत)



**No. DGM-HQ-13012(26)/1/2021-E-II DGM**

GOVERNMENT OF INDIA  
INDIA METEOROLOGICAL DEPARTMENT  
OFFICE OF THE  
DIRECTOR GENERAL OF METEOROLOGY  
MAUSAM BHAVAN, LODI ROAD  
NEW DELHI-110003 (INDIA)

Email: [imd.dgmr@imd.gov.in](mailto:imd.dgmr@imd.gov.in)

Tel. : 011-43824332

Dated : 22 /06/2021

## NOTICE

The list of candidates selected on the basis of result of CGLE-2018 conducted by Staff Selection Commission for appointment as Upper Division Clerk (UDC) in India Meteorological Department is append below along with their place of posting indicated against their name.

The Attestation forms (Annexure A to H) and acceptance of offer of appointment (Form-1) is also attached herewith.

The offer of appointment is being dispatched to the candidates at their permanent address.

(SUBHENDU ROY)  
Administrative Officer-III  
for Director General of Meteorology

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**List of UDC selected for appointment in IMD**

S.No.	Roll No.	Name	DOB	Category	Category Selected	Rank	Pro./ Clear	Posting
1	2201311249	Akhilesh Tomar	02-03-1992	UR	UR	SL/III/04846	Clear	IMD (HQ) Delhi
2	2201107302	Ravi Joshi	05-09-1992	UR	UR	SL/III/05160	Clear	IMD (HQ) Delhi
3	2201150414	Saurabh Kumar Srivastava	09-04-1995	UR	UR	SL/III/05489	Clear	IMD (HQ) Delhi
4	3010026690	Esha Chandra	16-10-1992	UR	UR	SL/III/05588	Clear	IMD (HQ) Delhi
5	2201121799	Sachin Sharma	15-07-1994	UR	UR	SL/III/05601	Clear	IMD (HQ) Delhi
6	2201343550	Vaibhav Jain	27-08-1993	UR	UR	SL/III/05623	Clear	IMD (HQ) Delhi
7	1405104341	Manoj Kumar	02-05-1994	UR	UR	SL/III/05666	Clear	IMD (HQ) Delhi
8	9206013295	P Maithili	10-03-1994	UR	UR	SL/III/05728	Clear	M.C.Trivendrum
9	1404100517	Rajanpreet Singh	19-08-1994	UR	UR	SL/III/05749	Clear	M.C. Shimla
10	2201302692	Shubham Seghal	14-09-1992	UR	UR	SL/III/05789	Clear	IMD (HQ) Delhi
11	2002021083	Sahil Negi	04-01-1996	UR	UR	SI/III/05867	Clear	M.C. Dehradun
12	2201361523	Ratnesh Tiwari	25-12-1994	UR	UR	SL/III/05889	Clear	IMD (HQ) Delhi
13	2201321419	Ashish	07-04-1993	UR	UR	SL/III/05930	Clear	IMD (HQ) Delhi
14	2404007115	Saloni Gupta	02-02-1995	UR	UR	SL/III/05943	Clear	RMC Delhi
15	2201310099	Shruti	29-01-1992	UR	UR	SL/III/05973	Clear	IMD (HQ) Delhi
16	2201265425	Amandeep Rangbulla	03-10-1991	UR	UR	SL/III/05974	Clear	IMD (HQ) Delhi
17	2201374548	Akash Agrawal	04-09-1993	UR	UR	SL/III/06002	Clear	M.C. Raipur
18	2201057231	Alin Srivastava	04-01-1992	UR	UR	SL/III/06019	Clear	IMD (HQ) Delhi
19	3007303615	Harshit Kumar	10-01-1995	UR	UR	SL/III/06020	Clear	RMC Kolkata
20	2408005293	Shubham Nagpal	16-11-1994	UR	UR	SL/III/06021	Clear	CRS Pune
21	2201307968	Rohit Tiwari	27-06-1991	UR	UR	SL/III/06026	Clear	CRS Pune
22	2402012223	Mridul Gupta	31-12-1996	UR	UR	SL/III/06027	Clear	CRS Pune
23	7001703250	Prabhash Kumar	18-03-1992	UR	UR	SL/III/06031	Clear	RMC Kolkata
24	9211027854	Aravind VK	13-12-1995	UR	UR	SL/III/06033	Clear	RMC Chennai
25	4609009012	Avijit Samanta	06-10-1994	UR	UR	SL/III/06037	Clear	RMC Kolkata
26	2201408740	Govind Dubey	28-02-1992	UR	UR	SL/III/06041	Clear	RMC Guwahati
27	2201342691	Ankur Sharma	10-06-1996	UR	UR	SL/III/06044	Clear	CRS Pune
28	2201273252	Kuldep Kumar Jain	03-05-1996	UR	UR	SL/III/06045	Clear	RMC Mumbai
29	3003010724	Ujval Tiwari	16-05-1996	UR	UR	SL/III/06046	Clear	M.C. Bangaluru
30	2002012168	Abhishek Mishra	02-11-1994	UR	UR	SL/III/06047	Clear	CRS Pune
31	1401006011	Bhartendu	11-08-1992	UR	UR	SL/III/06051	Clear	RMC Mumbai
32	2201386290	Shubham Tomar	26-08-1994	UR	UR	SL/III/06069	Clear	RMC Mumbai
33	4410018592	Manish Keshari	04-11-1994	UR	UR	SL/III/06074	Clear	M.C. Gangtok
34	2201313180	Sachiun Chauhan	13-11-1994	UR	UR	SL/III/06077	Clear	RMC Mumbai
35	2201162854	Prince Kumar	31-10-1993	UR	UR	SL/III/06079	Clear	RMC Mumbai
36	2201065696	Surya Prakash Pandey	06-07-1994	UR	UR	SL/III/06080	Clear	RMC Chennai
37	2405024887	Sushma Garg	06-03-1995	UR	UR	SL/III/06084	Clear	M.C. Ahmedabad
38	2407004744	Arun Bhardwaj	19-07-1996	UR	UR	SL/III/06089	Clear	M.C. Ahmedabad
39	160105844	Nikhil	16-07-1993	UR	UR	SL/III/06092	Clear	RMC Chennai
40	3206036784	Dharama Raj Kumar	10-04-1996	OBC	OBC	SL/III/06840	Prov.	RMC Guwahati
41	3009302675	Parul Yadav	26-08-1995	OBC	OBC	SL/III/06910	Clear	RMC Delhi
42	2201232719	Naveen Kumar	23-10-1992	OBC	OBC	SL/III/07273	Prov.	RMC Delhi
43	3206627466	Jai Hind Kumar	03-02-1995	OBC	OBC	SL/III/07370	Clear	RMC Guwahati
44	2402016070	Jeetendra Jayaswal	14-12-1996	OBC	OBC	SL/III/07440	Clear	RMC Delhi
45	2201075902	Vishal Yadav	21-05-1994	OBC	OBC	SL/III/07463	Clear	RMC Delhi

**List of UDC selected for appointment in IMD**

46	2201249452	Rajesh Kumar	05-03-1989	OBC	OBC	SL/III/07466	Prov.	RMC Delhi
47	8601057312	Sourav Kumar	12-02-1997	OBC	OBC	SL/III/07467	Prov.	RMC Delhi
48	2411000881	Lokesh Kumar	09-02-1998	OBC	OBC	SL/III/07468	Clear	RMC Delhi
49	2201386491	Kumar Ankit	05-09-1991	OBC	OBC	SL/III/07483	Prov.	RMC Delhi
50	3003610391	Himanshu Patel	02-01-1993	OBC	OBC	SL/III/07494	Clear	CRS Pune
51	2201221214	Pradeep Kumar	20-12-1995	OBC	OBC	SL/III/07509	Clear	CRS Pune
52	2411000036	Yadav Ghanshyam	14-07-1996	OBC	OBC	SL/III/07520	Prov.	CRS Pune
53	2201086560	Tapesh Kumar	31-07-1996	OBC	OBC	SL/III/07532	Clear	CRS Pune
54	3003009392	Sanidev Prajapati	15-07-1990	OBC	OBC	SL/III/07533	Clear	RMC Mumbai
55	3001603467	Ritu Yadav	03-09-1992	OBC	OBC	SL/III/07539	Clear	RMC Mumbai
56	2201107134	Akshay Kumar	26-01-1991	OBC	OBC	SL/III/07541	Clear	RMC Mumbai
57	2201363846	Deepak Yadav	25-12-1994	OBC	OBC	SL/III/07542	Clear	M.C. Goa
58	4205042529	Ajay Mandal	10-10-1996	OBC	OBC	SL/III/07548	Clear	CRS Pune
59	3009602257	Minakshi Yadav	06-07-1995	OBC	OBC	SL/III/07551	Prov.	RMC Nagpur
60	3206023012	Kaushal Kumar	23-11-1993	OBC	OBC	SL/III/07556	Clear	RMC Chennai
61	1405200799	Sachin Saini	01-07-1997	OBC	OBC	SL/III/07564	Prov.	M.C. Goa
62	4205044287	Pankaj Kumar Soni	08-07-1993	OBC	OBC	SL/III/07568	Clear	RMC Chennai
63	2201343604	Prabhjeet Singh	27-01-1993	SC	SC	SL/III/08708	Clear	IMD (HQ) Delhi
64	4410037526	Sourav Roy	11-06-1989	SC	SC	SL/III/08863	Clear	RMC Kolkata
65	1601203251	Rashmi	18-11-1986	SC	SC	SL/III/08899	Clear	IMD (HQ) Delhi
66	2201060666	Amit Kumar	17-04-1996	SC	SC	SL/III/09013	Clear	IMD (HQ) Delhi
67	2201226371	Pushpa Rani	15-08-1991	SC	SC	SL/III/09110	Clear	IMD (HQ) Delhi
68	2201280254	Kushal Singh	29-07-1992	SC	SC	SL/III/09134	Clear	IMD (HQ) Delhi
69	4410089077	Mousumi Mondal	09-01-1995	SC	SC	SL/III/09136	Clear	M.C. Agratala
70	3009302160	Rashmi Gautam	22-02-1994	SC	SC	SL/III/09173	Clear	RMC Mumbai
71	2405010640	Surya Prakash Vilash	30-06-1995	SC	SC	SL/III/09176	Clear	RMC Chennai
72	2201287222	Ravi Kumar	19-01-1994	SC	SC	SL/III/09179	Clear	RMC Guwahati
73	4402010141	Sourav Biswas	15-07-1993	SC	SC	SL/III/09191	Clear	M.O. Port Blair
74	4402012750	Pameli Howlader	05-04-1996	SC	SC	SL/III/09194	Clear	M.C. Shillong
75	2405076414	Sajjan Singh Meena	25-05-1996	ST	ST	SL/III/09658	Clear	IMD (HQ) Delhi
76	2201408804	Jyoti Meena	05-07-1994	ST	ST	SL/III/09661	Clear	IMD (HQ) Delhi
77	2201197317	Chetna Naglot	08-11-1992	ST	ST	SL/III/09662	Clear	RMC Mumbai
78	2201018041	Mansa Ram Meena	15-01-1995	ST	ST	SL/III/09666	Clear	RMC Mumbai
79	8601075011	Ramavath Anil Kumar Naik	09-07-1995	ST	ST	SL/III/09668	Clear	M.C. Hyderabad
80	2405004066	Vishal Meena	01-02-1996	ST	ST	SL/III/09669	Clear	CSO, Shillong
81	4410027536	Avisekh Barua	21-07-1990	ST	ST	SL/III/09681	Clear	M.C. Itanagar
82	2405079588	Manish Meena	03-08-1991	ST	ST	SL/III/09684	Clear	RMC Chennai
83	1402500028	Vishal Kumar	24-01-1990	UR	OH	SL/III/09853	Clear	RMC Delhi
84	4410019054	Bijoy Duari	01-11-1995	SC	OH	SL/III/09862	Clear	RMC Kolkata
85	4205003613	Samarjit	30-06-1978	UR	ESM	SL/III/09965	Clear	M.C. Bhubhaneshwar
86	140520514	Bishwanath	22-11-1977	UR	EXM	SL/III/10039	Clear	RMC Chennai
87	4410040208	Anindya Sengupta	14-12-1976	UR	ESM	SL/III/10068	Clear	RMC Chennai
88	2201137852	Abhishek Kumar	03-03-1984	UR	EXM	SL/III/10085	Clear	RMC Chennai
89	2201085422	Sushil Kumar	01-08-1978	OBC	EXM	SL/III/10117	Clear	RMC Chennai
90	4602004304	Sanjay Kumar Muduli	04-06-1983	OBC	ESM	SL/III/10197	Prov.	RMC Chennai
91	2201174432	Anil Sharma	25-10-1983	UR	EXM	SL/III/10293	Clear	RMC Chennai

### List of UDC selected for appointment in IMD

92	8202003410	Jyoti Prasad Mandal	30-12-1976	UR	ESM	SL/III/10299	Clear	RMC Chennai
93	8601064474	Sriram Dharma Raju	01-07-1977	OBC	ESM	SL/III/10303	Prov.	M.C. Amravati
94	2201220504	Robin Kumar Vimal	08-06-1985	SC	EXM	SL/III/10304	Clear	M.C. Leh
95	6001002204	Himanshu Saini	02-07-1996	OBC	HH	SL/III/10489	Prov.	M.C. Bhopal
96	6001001623	Saurav Kumar Ravi	13-09-1991	UR	HH	SL/III/10493	Clear	RMC Kolkata

Abbreviations Used: CRS= Climate Research & Services, RMC= Regional Meteorological Centre, M.C. = Meteorological Centre, M.O. Meteorological Office, CSO= Central Sismological Observatory

Postal address of Offices are available at IMD Directory in [www.metnet.imd.gov.in](http://www.metnet.imd.gov.in)

### ATTESTATION FORM

#### WARNING

**Affix signed passport size  
(5 cm x 7 cm copy of recent  
photograph)**

1. The furnishing of false information or suppression of any factual information in the attestation form would be a disqualification, and is likely to render the candidate unfit for employment under the government.
2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc. subsequent to the completion and submission of this form,, the details should be communicated immediately to the authorities to whom the attestation form has been sent earlier, failing which it will be deemed to be a suppression of factual information.
3. If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated.

	Name in full (in block capitals letters) with aliases, if any (Please indicate if you have added or dropped in any part of your name.)	SURNAME	NAME
<b>1.</b>			
<b>2.</b>	Present address in full (i.e. Village, Thana and Distt. Or House No., Lane / Street Road and Town)		
<b>3.</b>	<b>(a)</b> Home address in full (i.e. Village., Thana and Distt. Or House No., Lane / Street / Road and Town have of Distt. Headquarter.		
	<b>(b)</b> If originally resident of Pakistan / Bangladesh (erstwhile East Pakistan), the address in that country and the date of migration to Indian Union		
<b>4.</b>	Aadhar No. (if available)		
<b>5.</b>	PAN No. (if available)		

6.	Nationality		
7.	<b>(a)</b> Date of Birth <b>(b)</b> Present Age <b>(c)</b> Age at matriculation		
8.	<b>(a)</b> Place of Birth, Distt. and State in which situated <b>(b)</b> Distt. and State to which you belong <b>(c)</b> Distt. And State to which your Father originally belongs		
9.	<b>(a)</b> Your religion		
	<b>(b)</b> Are you a member of a Scheduled Caste/Scheduled Tribe/Other backward Classes? Answer <b>(Yes or No)</b> .		
10.	Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.		
<b>From</b>	<b>To</b>	<b>Residential address in full (i.e. Village, Thana &amp; District or House No. &amp; Street / Road and Town</b>	<b>Name of the District Hqtr. of the place mentioned in the preceding column</b>

11. Relation	Name (in full & aliases, if any)	Nationality (by Birth & or by domicile)	Place of birth	Occupation (if employed give designation & official address.)	Present postal address (if dead, give last Address)	Permanent Home Address
(a) Father						
(b) Mother						
(c) Spouse						
12.	Information to be furnished with regard to sons and / or daughters in case they are studying / living in a foreign country					
Name	Nationality (By Birth and / Or by Domicile)	Place of Birth	Country in which studying / studying / living with Full Address	Date from which Studying / Living in the country mentioned in the previous column		

13.	Educational qualification showing place of education with years in schools and colleges since 15 <sup>th</sup> years of age			
<b>Name of School/College with Full Address</b>		<b>Date of Entering</b>	<b>Date of leaving</b>	<b>Examination passed</b>
14 (a)	Are you holding or have any time held an appointment under the Central Govt. or State Govt. Or a semi-Govt or a quasi-Govt. body or an Autonomous body or a public sector undertaking, or a private firm or institution? If so, give full particulars with dates of employment up to date			
<b>Period</b>		<b>Designation, emoluments &amp; Nature of employment</b>	<b>Full name / address of Employer</b>	<b>Reasons for leaving previous service</b>
<b>From</b>	<b>To</b>			



<b>14(b)</b>	<p>If the previous employment was under the Govt. of India / State Govt./an undertaking owned or Controlled by the Govt. of India or a State Govt./ an Autonomous Body / University / Local Body:</p> <p>If you had left service on giving one month's notice under Rule 5 of the Central Services (temporary service) Rules 1965 or any similar corresponding rules, were any disciplinary proceeding framed against you, or had you been called upon to explain your conduct in any matter at the time you give notice of termination of service or at a subsequent date (s) before your service actually terminated:</p>	
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<b>15 (i)</b>	(a)	Have you ever been kept under detention?	<b>Yes/No</b>
	(b)	Have you ever been arrested?	<b>Yes/No</b>
	(c)	Have you ever been prosecuted? (i.e has a charge sheet in a criminal case been filed against you in any court of law)	<b>Yes/No</b>
	(d)	Is any criminal case pending against you in any court of law at the time of filling this attestation form?	<b>Yes/No</b>
	(e)	Have you ever been convicted by a Court of law for any offence?	<b>Yes/No</b>
	(f)	Whether discharged/expelled/withdrawn from any training institution under the Govt. Or otherwise?	<b>Yes/No</b>
	(g)	Have you ever been rusticated by any University or any other educational authority / institution?	<b>Yes/No</b>
	(h)	Have you ever been debarred / disqualified by any Public Service Commission from appearing at its examination / selection?	<b>Yes/No</b>
<b>15(ii)</b>	If the answer to any of the above mentioned question is "Yes", give full particulars of the case / arrest / detention / fine / conviction/sentence/punishment etc. and /or the nature of the case pending in the Court / University / Educational Authority etc. at the time of filling up this Attestation Form.		

**Notes:**

- (i) Please also see the "Warning" at the top of this Attestation Form.
- (ii) Specific answers to each of the questions should be given by striking out "Yes" or "No" as the case may be

<b>16.</b>	Name of two responsible persons of your locality or two references to whom you are known ( Name, address and mobile No.)	<b>1.</b>       <b>2.</b>
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**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

**Signature of candidate:**

**Date:**

**Place:**

**TO BE FILLED BY OFFICE**

(i). Name, Designation and Full Address of the appointment authority:

(ii). Post for which the candidate is being considered.:

**CHARACTER CERTIFICATE**

Certified that I have known Shri/Smt./Kum. \_\_\_\_\_  
\_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_  
\_\_\_\_\_ for the last\* \_\_\_\_\_ years \_\_\_\_\_  
months and that to the best of my knowledge and belief he/she bears a reputable  
character and has no antecedents which render him/her unsuitable for Government  
Employment.

2. Shri/Smt./Kum. \_\_\_\_\_ is not related to me.

Place : \_\_\_\_\_

Signature

Date : \_\_\_\_\_

Designation \_\_\_\_\_

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\* (To be attested by stipendary I Class Magistrate/District Magistrate or Sub-Divisional Magistrate).

ATTESTED

Place:

Signature

Date:

Designation

(Attesting Authority)

( This should be done after the candidate has been finally selected)

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**FORM OF CASTE CERTIFICATE**

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town/\* in District/ Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/ Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_ The

Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996

The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002

The Constitution (Scheduled Caste) Orders (Amendment) Act,2002

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari \_\_\_\_\_ and/or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

\* Please delete the words which are not applicable  
@ Please quote specific presidential order  
% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**\*\* List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORM OF CERTIFICATE TO BE PRODUCED  
BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT  
TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_  
son/daughter of \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_  
belongs to the \_\_\_\_\_ community which is recognized as a backward  
class under the Government of India, Ministry of Welfare Resolution No. 12011/68/93-  
BCC(c) dated 10<sup>th</sup> September, 1993\*. Shri/Smt./Kumari \_\_\_\_\_  
and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division  
of the \_\_\_\_\_ State/ Union Territory. This is also to certify that he/she  
does not belong to the persons/sections (creamy layer) mentioned in column-3 of the  
schedule to the Government of India. Department of Personnel and Training OM  
No.36012/22/93-Estt(SCT) dated 8.9.1993\*.

District Magistrate,  
Deputy Commissioner etc.

**Dated:**

Seal

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**\*as amended from time to time**

**Note:** The term "Ordinarily resides" used here will have the same meaning as in Section-20 of the representation of the Peoples Act, 1950.

The Caste/Tribe/Community certificate issued by the following authorities in the prescribed form for OBCs will only be accepted as proof in support of as candidate's claim as belonging to the other backward class as given in Annexure-C (Part-II).

- 
- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
  - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar; and
  - (iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

NAME AND ADDRESS OF THE INSTITUTE/HOSPITAL:

Certificate No.....

Date.....

**DISABILITY CERTIFICATE**

This is certified that Shri/Smt./kum.....

Son/wife/daughter of Shri .....

Age..... sex..... identification mark(S)

.....

..... is suffering from permanent disability of following category:

A. Locomotor or cerebral paisy:

BL- Both legs affected but not arms.

BA- Both arms affected

(a) Impaired reach

(b) Weakness of grip

OL- One leg affected (right or left)

(a) impaired reach

(b) Weakness of grip

(c) Ataxic

OA-One arm affected

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

BH- Stiff back and hips (cannot sit or stoop)

MW-Muscular weakness and limited physical endurance

B. Blindness or low vision:

- (i) B- Blind
- (ii) PB-Partially Blind

C. Hearing impairment:

- (i) D- deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of ..... Years ..... months.

3. Percentage of disability in his/her case is ..... percent.

4. Shri/Smt./Kum ..... meets the following physical requirement for discharge of his/her duties:-

- |       |  |        |
|-------|--|--------|
| i.    | F-can perform work by manipulating with fingers. | Yes/No |
| ii.   | PP-can perform by pulling and pushing.           | Yes/No |
| iii.  | L-can perform work by lifting.                   | Yes/No |
| iv.   | KC-can perform work by kneeling and crouching.   | Yes/No |
| v.    | B-can perform work by bending.                   | Yes/No |
| vi.   | S-can perform work by sitting.                   | Yes/No |
| vii.  | ST-can perform work by standing.                 | Yes/No |
| viii. | W-can perform work by walking.                   | Yes/No |
| ix.   | SE-can perform work by seeing.                   | Yes/No |
| x.    | H-can perform work by hearing/speaking.          | Yes/No |
| xi.   | RW-can perform work by reading and writing.      | Yes/No |

(Dr.....)

Member Medical Board

(Dr.....)

Member Medical Board

(Dr.....)

Member Medical Board



DISCHARGE CERTIFICATE

No.....

Place .....

Date .....

Shri/Smt/Kumari .....  
has been working as ..... In the Ministry/Department of .....  
.....from.....to.....  
.....He/She was drawing Rs.....as pay with/without allowance and his/her  
services have been or are likely to be terminated with effect from.....on  
account of reduction in establishment.

His/Her work and conduct were satisfactory.

Signature.....

( Designation of Officer and office seal )

**MARITAL STATUS DECLARATION FORM**

I, Shri/Smt/Kumari\_\_\_\_\_declares as under:

- i) That I am unmarried/a widower/ a widow
- ii) That I am married and have only one spouse living
- iii) That I have entered into or contracted a marriage with a person having a spouse living. Application for grant of exemption is enclosed.
- iv) That I have entered into and contracted a marriage with another person during the life time of my declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

DATE

SIGNATURE

\* Please delete clause/clauses not applicable.

FORM TO BE FILLED BY GOVERNMENT EMPLOYEES ON FIRST APPOINTMENT

## 1. Close relation who are Indian National domiciled in other countries:

S.No.	Relation	Name	Nationality	Present Address	Place of birth	occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

## 2. Close relations resident in India who are non-Indian:

S.NO.	Relation	Name	Nationality	Present Address	Place of birth	Occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

If in public service, give all particulars regarding designation of the post held, name of department/office etc. where employed and the date of such employment.

I certify that the foregoing information is correct and complete to the best of my knowledge.

Signature:

Name:

Designation:

Date:

**NOTE:** 1. Suppression of information in this form will be considered a major departmental offence for which the punishment may extend to dismissal from service.

2. Subsequent changes, if any in the above data should be reported to the head of the office/department at the end of each year.

**UNDERTAKING**

I understand that my appointment to the post of Upper Division Clerk (UDC) is purely provisional pending the issue of a certificate of eligibility in my favour after necessary verification of my antecedents and that in the event of such certificate being refused, my appointment shall stand cancelled.

I agree to serve anywhere in India or near India Where the India meteorological Department has or may establish an office or observatory according to the exigencies of service.

I am not serving or under obligation to serve another Central Government Department, a State Government or a Public Authority.

Signature of the candidate

Place:-

Dated:-

**FORM-1**

To

The Director General of Meteorology,  
India Meteorological Department,  
Mausam Bhavan,  
Lodi Road, New Delhi-110003.

Sub: Acceptance of the offer of Appointment to the post of Upper Division Clerk  
in India Meteorological Department.

Ref. : DGM-HQ-13012(26)/1/2021-E-II DGM dated \_\_\_\_\_

Sir,

I, hereby, accept the Offer of Appointment to the post of Upper Division Clerk in India Meteorological Department as per terms and conditions laid down in the above mentioned Offer of Appointment Memorandum.

Duly filled up annexure A to H is enclosed herewith, self attested copies of degree/ diploma certificate, Date of Birth and three copies of passport size photograph duly attested is enclosed herewith.

I am willing to join immediately/at \_\_\_\_\_ days prior notice (strike out which is not applicable).

Thanking You,

Yours faithfully,

Dated :

( )