

सं.
भारत सरकार
भारत मौसम विज्ञान विभाग
मौसम विज्ञान के महानिदेशक का कार्यालय
मौसम भवन, लोदी रोड़
नई दिल्ली – 110003 (भारत)



No. DGM-HQ-13012(26)/3/2022-E-II DGM

GOVERNMENT OF INDIA
INDIA METEOROLOGICAL DEPARTMENT
OFFICE OF THE
DIRECTOR GENERAL OF METEOROLOGY
MAUSAM BHAVAN, LODI ROAD
NEW DELHI-110003 (INDIA)
Email: imd.dgmrc@imd.gov.in

Tel. : 011-43824332

Dated : 10/11/2022

NOTICE

The list of candidates selected on the basis of result of Stenographer Grade 'C' and 'D' Examination-2020 conducted by Staff Selection Commission for appointment as Stenographer Grade II in India Meteorological Department is append below along with their place of posting indicated against their name.

The Attestation forms (Annexure A to H) and acceptance of offer of appointment (Form-1) is also attached herewith.

The offer of appointment is being dispatched to the candidates at their permanent address.

(SUBHENDU ROY)
Administrative Officer-III
for Director General of Meteorology

List of Stenographers selected for appointment in IMD

SL No	ROLL NO	NAME S/Sh.	DOB	CATEGORY	CATEGORY SELECTED	RANK	PROV/CLEAR	PLACE OF POSTING
1	2405020922	Kashveer Singh	22/01/1997	OBC	OBC	SL/474	PROV	M C Lucknow
2	2405020940	Deepak Singh	17/06/1999	OBC	OBC	SL/475	CLEAR	M C Jaipur
3	3206609003	Gaurav Suman	5/12/1995	OBC	OBC	SL/477	CLEAR	M C Patna
4	3009601693	Neetesh Agarwal	5/11/1996	EWS	EWS	SL/575	CLEAR	M C Bhopal
5	2201041361	Ms. Anuradha	27/12/1992	SC	SC	SL/580	CLEAR	M C Chandigarh
6	2201027548	Keshav	11/8/1997	SC	SC	SL/607	CLEAR	M C Hyderabad
7	2201019852	Ms. Neetu Kumari	11/1/1995	ST	ST	SL/672	CLEAR	M C Bangaluru

MC indicate Meteorological Centre

ATTESTATION FORM

WARNING

**Affix signed passport size (5
cm x 7 cm copy of recent
photograph)**

1. The furnishing of false information or suppression of any factual information in the attestation form would be a disqualification, and is likely to render the candidate unfit for employment under the government.
2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc. subsequent to the completion and submission of this form,, the details should be communicated immediately to the authorities to whom the attestation form has been sent earlier, failing which it will be deemed to be a suppression of factual information.
3. If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated.

1.	Name in full (in block capitals letters) with aliases, if any (Please indicate if you have added or dropped in any part of yourname.)	SURNAME	NAME
2.	Present address in full (i.e. Village, Thana and Dist. Or House No., Lane / Street Road and Town)		
3.	(a) Home address in full (i.e. Village., Thana and Dist. Or House No., Lane / Street / Road and Town have of Dist. Headquarter.		
	(b) If originally resident of Pakistan / Bangladesh (erstwhile East Pakistan), the address in that country and the date of migration to Indian Union		
4.	Aadhar No. (if available)		
5.	PAN No. (if available)		

6.	Nationality		
7.	(a) Date of Birth (b) Present Age (c) Age at matriculation		
8.	(a) Place of Birth, Dist. and State in which situated (b) Dist. and State to which you belong (c) Dist. And State to which your Father originally belongs		
9.	(a) Your religion		
	(b) Are you a member of a Scheduled Caste/Scheduled Tribe/Other backward Classes/ EWS? Answer (Yes or No) .		
10.	Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.		
From	To	Residential address in full (i.e. Village, Thana & District or House No. & Street / Road and Town	Name of the District Hqtr. of the place mentioned in the preceding column

11. Relation	Name (in full & aliases,if any)	Nationality (by Birth & or by domicile)	Place of birth	Occupation (if employed give designation & official address.)	Present postal address (if dead, give last Address)	Permanent Home Address
(a) Father						
(b) Mother						
(c) Spouse						
12.	Information to be furnished with regard to sons and / or daughters in case they are studying /living in a foreign country					
Name	Nationality (By Birth and /Or by Domicile)	Place of Birth	Country in which studying / studying / living with Full Address	Date from which Studying / Living in the country mentioned in the previous column		

13.	Educational qualification showing place of education with years in schools and colleges since 15 th years of age			
Name of School/College with Full Address		Date of Entering	Date of leaving	Examination passed
14 (a)	Are you holding or have any time held an appointment under the Central Govt. or State Govt. Or a semi-Govt or a quasi-Govt. body or an Autonomous body or a public sector undertaking, or a private firm or institution? If so, give full particulars with dates of employment up to date			
Period		Designation, emoluments & Nature of employment	Full name / address of Employer	Reasons for leaving previous service
From	To			

14(b)	<p>If the previous employment was under the Govt. of India / State Govt./an undertaking owned or Controlled by the Govt. of India or a State Govt./ anAutonomous Body / University / Local Body:</p> <p>If you had left service on giving one month’s notice under Rule 5 of the Central Services (temporaryservice) Rules 1965 or any similar corresponding rules, were any disciplinary proceeding framed against you, or had you been called upon to explain you conduct in any matter at the time you give notice of termination of service or at a subsequent date (s) before your service actually terminated:</p>	
--------------	--	--

15 (i)	(a)	Have you ever been kept under detention?	Yes/No
	(b)	Have you ever been arrested?	Yes/No
	(c)	Have you ever been prosecuted? (i.e has a charge sheet in a criminal case been filed against you in anycourt of law)	Yes/No
	(d)	Is any criminal case pending against you in any court of law at the time of filling this attestation form?	Yes/No
	(e)	Have you ever been convicted by a Court of law for any offence?	Yes/No
	(f)	Whether discharged/expelled/withdrawn from any training institution under the Govt. Or otherwise?	Yes/No
	(g)	Have you ever been rusticated by any University or any othereducational authority / institution?	Yes/No
	(h)	Have you ever been debarred / disqualified by any Public ServiceCommission from appearing at its examination / selection?	Yes/No
15(ii)	If the answer to any of the above mentioned question is “Yes”, give full particulars of the case / arrest / detention / fine / conviction/sentence/punishment etc. and /or the nature of the case pending in the Court / University / Educational Authority etc. at the time of filling up thisAttestation Form.		

CHARACTER CERTIFICATE

Certified that I have known Shri/Smt./Kum. _____
_____ son/wife/daughter of Shri _____
_____ for the last* _____ years _____

months and that to the best of my knowledge and belief he/she bears a reputable character and has no antecedents which render him/her unsuitable for Government Employment.

2. Shri/Smt./Kum. _____ is not related to me.

Place : _____

Signature

Date : _____

Designation _____

* (To be attested by stipendary I Class Magistrate/District Magistrate or Sub-Divisional Magistrate).

ATTESTED

Place:

Date:

Signature
Designation
(Attesting Authority)

(This should be done after the candidate has been finally selected)

DISCHARGE CERTIFICATE

No.....

Place

Date

Shri/Smt/Kumari
has been working as In the Ministry/Department of
.....from.....to.....
.....He/She was drawing Rsas pay with/without allowance and his/her
services have been or are likely to be terminated with effect from on
account of reduction in establishment.

His/Her work and conduct were satisfactory.

Signature.....

(Designation of Officer and office seal)

MARITAL STATUS DECLARATION FORM

I, Shri/Smt/Kumari _____ declares as under:

- i) That I am unmarried/a widower/ a widow
- ii) That I am married and have only one spouse living
- iii) That I have entered into or contracted a marriage with a person having a spouse living.
Application for grant of exemption is enclosed.
- iv) That I have entered into and contracted a marriage with another person during the life time of my declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

DATE

SIGNATURE

* Please delete clause/clauses not applicable.

FORM TO BE FILLED BY GOVERNMENT EMPLOYEES ON FIRST APPOINTMENT

1. Close relation who are Indian National domiciled in other countries:

S.No.	Relation	Name	Nationality	Present Address	Place of birth	occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

2. Close relations resident in India who are non-Indian:

S.NO.	Relation	Name	Nationality	Present Address	Place of birth	Occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

If in public service, give all particulars regarding designation of the post held, name of department/office etc. where employed and the date of such employment.

I certify that the foregoing information is correct and complete to the best of my knowledge.

Signature:

Name:

Designation:

Date:

NOTE: 1. Suppression of information in this form will be considered a major departmental offence for which the punishment may extend to dismissal from service.

2. Subsequent changes, if any in the above data should be reported to the head of the office/department at the end of each year.

UNDERTAKING

I understand that my appointment to the post of Stenographer Grade II is purely provisional pending the issue of a certificate of eligibility in my favour after necessary verification of my antecedents and that in the event of such certificate being refused, my appointment shall stand cancelled.

I agree to serve anywhere in India or near India Where the India meteorological Department has or may establish an office or observatory according to the exigencies of service.

I am not serving or under obligation to serve another Central Government Department, a State Government or a Public Authority.

Signature of the candidate

Place:-

Dated:-

FORM-1

To

The Director General of Meteorology, India
Meteorological Department, Mausam
Bhavan,
Lodi Road, New Delhi-110003.

Sub: Acceptance of the Offer of Appointment to the post of Stenographer Grade II in
India Meteorological Department.

Ref. : DGM-HQ-13012(26)/3/2022-E-II DGM dated _____

Sir,

I, hereby, accept the Offer of Appointment to the post of Stenographer Grade II in India
Meteorological Department as per terms and conditions laid down in the above mentioned Offer of
Appointment Memorandum.

Duly filled up annexure A to F is enclosed herewith, self attested copies of degree/ diploma
certificate, Date of Birth and three copies of passport size photograph duly attested is enclosed
herewith.

I am willing to join immediately/at _____ days prior notice (strike out which is not
applicable).

Thanking You,

Yours faithfully,

Dated :

()