

सं.
भारत सरकार
भारत मौसम विज्ञान विभाग
मौसम विज्ञान के महानिदेशक का कार्यालय
मौसम भवन, लोदी रोड़
नई दिल्ली – 110003 (भारत)



No. **DGM-HQ-13012(25)/1/2021-E-II DGM (E- 7473)**

GOVERNMENT OF INDIA
INDIA METEOROLOGICAL DEPARTMENT
OFFICE OF THE
DIRECTOR GENERAL OF METEOROLOGY
MAUSAM BHAVAN, LODI ROAD
NEW DELHI-110003 (INDIA)
Email: imd.dgmrc@gmail.com
Tel. No.: 011 – 2434 4332

Dated: 04, April, 2024

NOTICE

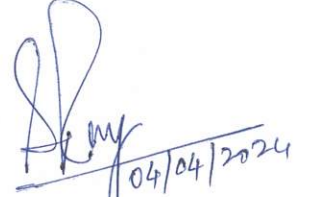
It has been decided to conduct the document verification of candidates nominated by Staff Selection Commission (SSC) on the basis of Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2023 for appointment as Junior Translation Officer (JTO) in India Meteorological Department (IMD).

The list of candidates is appended below along with their place of document verification (DV) indicated against their name. The period of document verification is from **22.04.2024 to 24.04.2024**.

S No.	NAME	ROLL NO.	PLACE OF DV
1	GAURAV LALANIYA	7204000040	IMD (HQ)
2	UMA SAINI	2201000856	IMD (HQ)
3	RAJESH KUMAR SHARMA	2405000407	IMD (HQ)
4	AARTI SHARMA	2201001019	IMD (HQ)
5	NIDHI TIWARI	2002000042	IMD (HQ)
6	POOJA KUMARI	2201001673	IMD (HQ)
7	SHUBHAM MITTAL	2201000466	IMD (HQ)
8	ASHUTOSH DUBEY	6007000004	RMC Nagpur
9	KAVITA	2201001820	IMD (HQ)
10	MAMTA	2201000993	IMD (HQ)
11	RAHUL KUMAR CHOUDHARY	4410001579	RMC Kolkata
12	AAKASH KUMAR	7204000045	RMC Kolkata

The Attestation forms (Annexure A to F) is attached herewith.

Candidates are requested to report at 10:00 A.M. for document verification at the office mentioned against their name along with filled Attestation Forms, copy of admit card issued by SSC, original copies of educational certificate, Caste certificate, PAN Card, Aadhar Card, photographs and one set of photocopies of all documents within specified date mentioned above.



(Subhendu Roy)
Administrative Officer III

For Director General of Meteorology

ATTESTATION FORM

WARNING

Affix signed passport size (5 cm x 7 cm copy of recent photograph)

1. The furnishing of false information or suppression of any factual information in the attestation form would be a disqualification, and is likely to render the candidate unfit for employment under the government.
2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc. subsequent to the completion and submission of this form,, the details should be communicated immediately to the authorities to whom the attestation form has been sent earlier, failing which it will be deemed to be a suppression of factual information.
3. If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated.

1.	Name in full (in block capitals letters) with aliases, if any (Please indicate if you have added or dropped in any part of yourname.)	SURNAME	NAME
2.	Present address in full (i.e. Village, Thana and Dist. Or House No., Lane / Street Road and Town)		
3.	(a) Home address in full (i.e. Village., Thana and Dist. Or House No., Lane / Street / Road and Town have of Dist. Headquarter.		
	(b) If originally resident of Pakistan / Bangladesh (erstwhile East Pakistan), the address in that country and the date of migration to Indian Union		
4.	Aadhar No. (if available)		
5.	PAN No. (if available)		

6.	Nationality		
7.	(a) Date of Birth (b) Present Age (c) Age at matriculation		
8.	(a) Place of Birth, Dist. and State in which situated (b) Dist. and State to which you belong (c) Dist. And State to which your Father originally belongs		
9.	(a) Your religion		
	(b) Are you a member of a Scheduled Caste/Scheduled Tribe/Other backward Classes/ EWS? Answer (Yes or No) .		
10.	Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.		
	From	To	Residential address in full (i.e. Village, Thana & District or House No. & Street / Road and Town
			Name of the District Hqtr. of the place mentioned in the preceding column

11. Relation	Name (in full & aliases, if any)	Nationality (by Birth & or by domicile)	Place of birth	Occupation (if employed give designation & official address.)	Present postal address (if dead, give last Address)	Permanent Home Address
(a) Father						
(b) Mother						
(c) Spouse						
12.	Information to be furnished with regard to sons and / or daughters in case they are studying / living in a foreign country					
Name	Nationality (By Birth and /Or by Domicile)	Place of Birth	Country in which studying / studying / living with Full Address	Date from which Studying / Living in the country mentioned in the previous column		

13.	Educational qualification showing place of education with years in schools and colleges since 15 th years of age (Starting from class-X)			
Name of School/College with Full Address	Date of Entering	Date of leaving	Examination passed	
14 (a)	Are you holding or have any time held an appointment under the Central Govt. or State Govt. Or a semi-Govt or a quasi-Govt. body or an Autonomous body or a public sector undertaking, or a private firm or institution? If so, give full particulars with dates of employment up to date			
Period		Designation, emoluments & Nature of employment	Full name / address of Employer	Reasons for leaving previous service
From	To			

14(b)	<p>If the previous employment was under the Govt. of India / State Govt./an undertaking owned or Controlled by the Govt. of India or a State Govt./ anAutonomous Body / University / Local Body:</p> <p>If you had left service on giving one month's notice under Rule 5 of the Central Services (temporaryservice) Rules 1965 or any similar corresponding rules, were any disciplinary proceeding framed against you, or had you been called upon to explainyou conduct in any matter at the time you give notice of termination of service or at a subsequent date (s) before your service actually terminated:</p>	
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15 (i)	(a)	Have you ever been kept under detention?	Yes/No
	(b)	Have you ever been arrested?	Yes/No
	(c)	Have you ever been prosecuted? (i.e has a charge sheet in a criminal case been filed against you in anycourt of law)	Yes/No
	(d)	Is any criminal case pending against you in any court of law at the time of filling this attestation form?	Yes/No
	(e)	Have you ever been convicted by a Court of law for any offence?	Yes/No
	(f)	Whether discharged/expelled/withdrawn from any training institution under the Govt. Or otherwise?	Yes/No
	(g)	Have you ever been rusticated by any University or any othereducational authority / institution?	Yes/No
	(h)	Have you ever been debarred / disqualified by any Public ServiceCommission from appearing at its examination / selection?	Yes/No
15(ii)	If the answer to any of the above mentioned question is "Yes", give full particulars of the case / arrest / detention / fine / conviction/sentence/punishment etc. and /or the nature of the case pending in the Court / University / Educational Authority etc. at the time of filling up thisAttestation Form.		

Notes: (i) Please also see the “Warning” at the top of this Attestation Form. (ii) Specific answers to each of the questions should be given by striking out “Yes” or “No” as the case may be		
16.	Name of two responsible persons of your locality or two references to whom you are known (Name, address and mobile No.)	1. 2.

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of candidate:

Date:

Place:

TO BE FILLED BY OFFICE

(i). Name, Designation and Full Address of the appointment authority:

(ii). Post for which the candidate is being considered.:

CHARACTER CERTIFICATE

Certified that I have known Shri/Smt./Kum. _____
_____ son/wife/daughter of Shri _____
_____ for the last* _____ years _____
months and that to the best of my knowledge and belief he/she bears a reputable character
and has no antecedents which render him/her unsuitable for Government Employment.

2. Shri/Smt./Kum. _____ is not related to me.

Place : _____

Signature

Date : _____

Designation _____

* (To be attested by stipendary I Class Magistrate/District Magistrate or Sub-Divisional Magistrate).

ATTESTED

Place:

Signature

Date:

Designation

(Attesting Authority)

(This should be done after the candidate has been finally selected)

DISCHARGE CERTIFICATE

No.....

Place

Date

Shri/Smt/Kumari
has been working as In the Ministry/Department of
.....from.....to.....
.....He/She was drawing Rsas pay with/without allowance and his/her
services have been or are likely to be terminated with effect from on
account of reduction in establishment.

His/Her work and conduct were satisfactory.

Signature.....

(Designation of Officer and office seal)

Inda Meteorological Department

MARITAL STATUS DECLARATION FORM

I, Shri/Smt/Kumari _____ declares as under:

- i) That I am unmarried/a widower/ a widow
- ii) That I am married and have only one spouse living
- iii) That I have entered into or contracted a marriage with a person having a spouse living.
Application for grant of exemption is enclosed.
- iv) That I have entered into and contracted a marriage with another person during the life time of my declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

DATE

SIGNATURE

* Please delete clause/clauses not applicable.

FORM TO BE FILLED BY GOVERNMENT EMPLOYEES ON FIRST APPOINTMENT

1. Close relation who are Indian National domiciled in other countries:

S.No.	Relation	Name	Nationality	Present Address	Place of birth	occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

2. Close relations resident in India who are non-Indian:

S.NO.	Relation	Name	Nationality	Present Address	Place of birth	Occupation
1.	Father					
2.	Mother					
3.	Wife/Husband					
4.	Son(s)					
5.	Brother(s)					
6.	Sister(s)					

If in public service, give all particulars regarding designation of the post held, name of department/office etc. where employed and the date of such employment.

I certify that the foregoing information is correct and complete to the best of my knowledge.

Signature:

Name:

Designation:

Date:

- NOTE:** 1. Suppression of information in this form will be considered a major departmental offence for which the punishment may extend to dismissal from service.
2. Subsequent changes, if any in the above data should be reported to the head of the office/department at the end of each year.

UNDERTAKING

I understand that my appointment to the post of _____ is purely provisional pending the issue of a certificate of eligibility in my favour after necessary verification of my antecedents and that in the event of such certificate being refused, my appointment shall stand cancelled.

I agree to serve anywhere in India or abroad where the India meteorological Department has or may establish an office or observatory according to the exigencies of service.

I am not serving or under obligation to serve another Central Government Department, a State Government or a Public Authority.

Signature of the candidate

Place:-

Dated:-

India Meteorological Department

To

The Director General of Meteorology, India
Meteorological Department, Mausam Bhavan,
Lodi Road, New Delhi-110003.

Sub: Acceptance of the Offer of Appointment to the post of _____
in India Meteorological Department.

Ref. :

Sir,

I, hereby, accept the Offer of Appointment to the post of _____ in India Meteorological Department as per terms and conditions laid down in the above mentioned offer of Appointment Memorandum.

Duly filled up annexure A to F is enclosed herewith, self attested copies of degree/ diploma certificate, Date of Birth and three copies of passport size photograph duly attested is enclosed herewith.

I am willing to join immediately/at _____ days prior notice (strike out which is not applicable).

Thanking You,

Yours faithfully,

Dated :

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