

No. O-Int/Circular/2024
भारत सरकार / Government of India
पृथ्वी विज्ञान मंत्रालय / Ministry of Earth Sciences
भारत मौसम विज्ञान विभाग / India Meteorological Department
मौसम विज्ञान के महानिदेशक का कार्यालय / Office of the Director General of Meteorology
मौसम भवन, लोदी रोड़ / Mausam Bhavan, Lodi Road
नई दिल्ली-110003 (भारत) / New Delhi - 110003 (India)

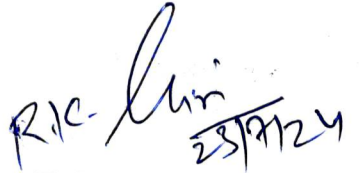
Dated: 23.07.2024

Circular

Subject: WMO Vacancy Notice No. 2303: Associate Monitoring Officer.
WMO Vacancy Notice No. 2304: Knowledge and Information Management Support Officer.
WMO Vacancy Notice No. 2305: Secretary of the WMO Governing Bodies.
WMO Vacancy Notice No. 2306: Programme Officer.
WMO Vacancy Notice No. 2307: Procurement Officer.
WMO Vacancy Notice No. 2308: Controller.

WMO Vacancy Notice No. 2303, 2304, 2305, 2306, 2307 and 2308 are attached herewith. Interested and eligible IMD officials may apply for the above mentioned post under intimation to Organisation Division at;

Email: organisationsection@gmail.com .


Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM



World Meteorological Organization
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VACANCY NOTICE NO: 2303
DEADLINE FOR APPLICATION: 14 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Associate Monitoring Officer	P2	Geneva, Switzerland	To be determined	Fixed-term - 2 years

ORGANIZATIONAL UNIT Monitoring, Evaluation, Risk and Planning (MERP) Office Cabinet Office of the Secretary-General	WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.
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DUTIES AND RESPONSIBILITIES Under the direct supervision of the Chief of the Monitoring, Evaluation, Risk and Planning Office, the incumbent will perform the following duties: 1) Contribute to designing and enhancing metrics for tracking programmatic performance, particularly with respect to the Early Warnings for All (EW4All) Initiative and projects contributing to its implementation; 2) Support the development and implementation of programmatic and project monitoring and evaluation frameworks in applying the principles of results-based management; 3) Support the development and application of performance monitoring and country assessment tools, such as diagnostics, rapid assessments, rolling reviews, as well as assist with methodological enhancements (e.g. hydrology); 4) Collect monitoring data, conduct data quality assurance as well as identify data gaps and needs in relation to projects contributing to the EW4All Initiative; 5) Contribute to the development of performance reports, analytical studies, and communication materials; 6) Support the integration of project results into organizational monitoring and reporting; 7) Carry out other duties, as required.	QUALIFICATIONS Education Masters degree or equivalent in International Relations, Business Administration, International Development or a closely related field. Experience - A minimum of 2 years of combined national and international progressively responsible experience in planning, monitoring and performance assessment. - Excellent knowledge of results-based management theory and application, including designing of performance metrics. - Experience in digital transformation initiatives on data collection, quantitative and qualitative analysis, and data presentation. Other requirements - Sense of integrity, responsibility, maturity of judgement, initiative and creativity. - Excellent analytical, communication, presentation and interpersonal skills. - Demonstrated ability to plan, organize and manage multiple workloads. - Experience in conceptualizing and developing data-driven reports in diverse formats and media. - Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)
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Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES Annual net base salary on initial appointment is: US\$ 50377 Annual post adjustment on initial salary is: US\$ 44533 (in addition to the net base salary)
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Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 15 July 2024



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VACANCY NOTICE NO: 2304
DEADLINE FOR APPLICATION: 17 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Knowledge and Information Management Support Officer	P1	Geneva, Switzerland	To be determined	Fixed-term - 1 year

ORGANIZATIONAL UNIT Governance Services (GS) Department	WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.
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DUTIES AND RESPONSIBILITIES Recognizing the growing interdependence of knowledge management and its significance in supporting organizational effectiveness, WMO acknowledges the need for adaptable Knowledge and Information Management support. Within the purview of the Knowledge and Information Management Officer, this role serves to connect various departments, fostering a collaborative environment while leveraging digital transformation. This cooperative strategy aims to expedite the achievement of WMO's strategic objectives 2024-2027. The Knowledge and Information Management Support Officer will report to the Knowledge and Information Management (KM) Officer within the Governance Services (GS) Department, and work in close collaboration with project management offices, performing the following duties: a) Maintaining and enhancing WMO Project Portfolio tool: · Support in the development, improvement and ongoing maintenance of the SharePoint based Project Management tool. · Engage in change management, training and communication activities to ensure proper uptake and use of the tool. b) Strengthening Communities of Practice (COPs): · Collaborate with Communities of Practice (COP) managers to encourage the growth of cross-departmental COPs, enhancing collaboration and knowledge sharing across diverse domains. · Support Community Managers, driving engagement and maintaining relevance. c) Maintaining WMO intranet: · Support in the improvement and ongoing maintenance of the intranet, ensuring the timely and relevant dissemination of information. · Ensure content quality and accessibility, in line with the organization's information management objectives. d) Supporting the development of a new WMO workflow approval system: · Decommission legacy systems currently being used in WMO. · Migrate content to new systems. · Provide support to all stakeholders. e) Assisting in Communications and Change Management: · Support and implement Change Management initiatives, promoting a culture of adaptability and continuous learning throughout different departments. · Develop audiovisual media for communicating initiatives, training staff, and raising awareness on digital transformation deliverables. · Support the Knowledge and Information Management Officer in capacity development activities to build staff's understanding of	QUALIFICATIONS Education Master's degree or equivalent in computer science, social science, business administration, communications, media studies, or a related field. A bachelor's degree or equivalent may be accepted if accompanied by relevant experience. Experience A minimum of one year of relevant experience in document, information and knowledge management. Other requirements - Excellent knowledge of Microsoft 365 business applications, specifically SharePoint and Power Automate. - Proficient in desktop tools for producing audiovisual media for training and communication purposes. - Knowledge of Content Management Systems. - Demonstrated ability to maintain collaborative working methods, simultaneously with a range of stakeholders. - Experience in managing knowledge-sharing platforms. - Ability to work in multicultural environments and to foster diversity and team spirit. - Excellent written and oral communication, interpersonal and analytical skills. - Proven ability to write guidelines and documents. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)
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KM principles and practices.

f) Supporting digital transformation:

- Harmonize and streamline the use of existing data and knowledge sharing platforms.
- Support teams in setting up SharePoint sites following best practices.
- Remain up to date on new trends, approaches, and technologies, particularly those that could be potentially applied to knowledge management in WMO.

g) Carry out other relevant duties as required.

The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

The position is funded from extra-budgetary resources. Renewal or extension of the position depends on the availability of funds and satisfactory performance after an initial probationary period of one year, which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 39401

Annual post adjustment on initial salary is: US\$ 34830 (in addition to the net base salary)

Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 18 July 2024



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VACANCY NOTICE NO: 2305
DEADLINE FOR APPLICATION: 18 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Secretary of the WMO Governing Bodies	P5	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT		Secretary-General		
WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.				
DUTIES AND RESPONSIBILITIES		QUALIFICATIONS		
<p>Under the managerial and administrative supervision of the Secretary-General and in coordination with the other members of Executive Management and relevant units of the Secretariat, the incumbent will perform the following functions:</p> <p>a) Lead the Governing Bodies Secretariat, acting as the central focal point for the provision of policy advice and quality support to the WMO President and the WMO Secretariat for the rational and effective functioning of Congress and the Executive Council;</p> <p>b) Support the decision-making process and the follow-up of decisions taken, ensuring effective and efficient communication;</p> <p>c) Ensure that rules of procedure and basic texts are respected and adhered to and provide support functions in both form and process;</p> <p>d) Prepare the provisional agenda, explanatory memorandum and list of documents of sessions of Congress, Executive Council, Bureau, Policy Advisory Committee and Technical Coordination Committee and coordinate the submission of documents by departments and the internal approval by the statutory deadlines;</p> <p>e) Prepare statutory documents for Congress and the Executive Council (reports by the WMO President, Secretary-General and Executive Council, review of constituent bodies of Congress and subsidiary bodies of the Executive Council, review of previous resolutions, general summary etc.);</p> <p>f) Support the WMO President, in his/her function of president of Congress and the Executive Council and Chair of the Bureau and the Policy Advisory Committee, in the preparation and conduct of sessions, including preparation of briefing notes and speeches, assistance in presiding and organizing the work of sessions and maintenance of files of the official correspondence;</p> <p>g) Ensure the application and keep under review the governance, procedures, methods of work and document format of the governing bodies, including the preparation of policy and technical studies;</p> <p>h) Organize and manage sessions of the WMO Bureau, Policy Advisory Committee and Technical Coordination Committee of the Executive Council, including the preparation and distribution of their summary reports;</p> <p>i) Carry out other related duties as required.</p>		<p>Education</p> <p>Advanced university degree (Master's degree or equivalent degree) in political science, diplomacy, management, or related discipline.</p> <p>Experience</p> <ul style="list-style-type: none"> - At least 10 years of progressively responsible experience working with governing bodies, diplomacy, national or international public administration, strategic management and planning, international development, or similar. - Experience in international or multilateral organizations would be an advantage. <p>Other requirements</p> <ul style="list-style-type: none"> - Proven ability to draft high-quality reports, documents and correspondence. - Sense of responsibility, maturity of judgement and initiative as well as excellent interpersonal and communications skills. - Ability to work in a multicultural environment and to foster diversity and team spirit. <p>Languages</p> <p>Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>		

The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 92731

Annual post adjustment on initial salary is: US\$ 81974 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 19 July 2024



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VACANCY NOTICE NO: 2306
DEADLINE FOR APPLICATION: 2 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Programme Officer	P3	Geneva, Switzerland	To be determined	Fixed-term - 1 year
ORGANIZATIONAL UNIT		WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.		
Disaster Risk Reduction, MHEWS Office and Public Services Branch (DMPS) Services Department				
DUTIES AND RESPONSIBILITIES		QUALIFICATIONS		
<p>Under the overall supervision of the Director, Disaster Risk Reduction, MHEWS Office and Public Services Branch, and immediate supervision of the Chief, Partnership Engagement and Coordination Division, the Programme Officer provides programme support for the WMO Coordination Mechanism to support humanitarian Action, and in particular its Coordination and Briefing Team. The Programme Officer's prime responsibility is to ensure adequate liaison with MeteoSwiss and other contributing Members in the CBT work area as well as with the beneficiaries of the CBT services and products.</p> <p>a) Curates authoritative information and advice including short-term weather, sub seasonal and seasonal climate outlooks, hydrological forecasts;</p> <p>b) Translates complex hydrometeorological information into non-technical actionable advice for decision makers, e.g. infographics;</p> <p>c) Leads and/ or supports the sustainability of current products and the development of new contributions from WCM;</p> <p>d) Establishes effective working relations with persons of different national and cultural background;</p> <p>e) Sets priorities and work with minimal supervision;</p> <p>f) Communicates clearly both orally and in writing;</p> <p>g) Conducts training of the Coordination and Briefing Team experts of the WCM;</p> <p>h) Carries out other relevant duties as required.</p>		<p>Education Advanced university degree (master's degree or equivalent) in meteorology, climatology, hydrology, or a related discipline.</p> <p>Experience - A minimum of five years of demonstrated experience with an international organization supporting humanitarian early action with fit-for-purpose weather, climate, water information and expert advice.</p> <p>- Expertise in GIS (10+ years of experience), multi-hazard impact estimations, tropical cyclones, and the design, delivery and continuous improvement of Infographics, briefs, and products to advance humanitarian early action.</p> <p>Other requirements - Maturity of judgment, good analytical skills and sense of responsibility, proactivity.</p> <p>- Ability to work in a multicultural environment and to foster diversity and team spirit.</p> <p>- Excellent communication and negotiation skills, critical thinking, results-oriented, attention to detail.</p> <p>- Ability to work in a multicultural environment and to foster diversity and team spirit.</p> <p>- Perfect adherence to UN values and the WMO Code of Ethics.</p> <p>Languages Excellent skills in English, both oral and written, are required. French and/or Spanish would be an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>		
RESULTS EXPECTED				
<p>- Existing products and processes maintained and improved as necessary, based on user feedback.</p> <p>- Additional products are developed as required, to meet user needs.</p> <p>- Situational briefs prepared and delivered, as requested.</p> <p>- Training material developed and maintained, as needed.</p> <p>- Documents/reports related to project funding.</p>				

The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 64121

Annual post adjustment on initial salary is: US\$ 56683 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 19 July 2024



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VACANCY NOTICE NO: 2307
DEADLINE FOR APPLICATION: 21 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Procurement Officer	P3	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Procurement and Contract Management Section Governance Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall supervision of the Chief of Procurement and Contract Management Section, the incumbent will perform the following duties: a) Analyse project procurement plans submitted by Requesting units. Plan associated procurement actions, involving analysis of a wide range of procurement issues, and identification of possible courses of action; b) Engage in consultations with the Requesting officer(s) and provide advice on the specifications, delivery dates, possible suppliers and optimal procurement strategy; c) Review solicitation documents in relation to extra-budgetary funded WMO projects and provide guidance on embedding sustainability, including gender-responsive procurement, along the procurement processes initiated by requesting units; d) Develop and formulate procurement project strategies and design solutions to resolve issues/conflicts arising from complex procurement projects, in consultation with Chief, Procurement and Contract Management Section; e) Prepare/oversee tender documents (e.g. Invitations to Bids, Requests for Proposals and Requests for Quotation), by using WMO e-tendering system, based on the nature of requirements and cost of procurement involved; f) Respond to the requisitioning units and recipient entities on the full range of procurement issues, providing advice at all stages of the procurement cycle with full compliance to WMO Process and Rules; g) Develop and prepares highly complex contracts for procurement of non-routine and technologically advanced commodities or long-range services in support of WMO technical departments; h) Advise the requesting units and recipient entities on contractual clauses in consultation with concerned legal specialists as required. Ensure adherence to contractual agreements, issue amendments and extensions of contracts, and advise concerned parties on contractual rights and obligations; i) Extract specific data, compile, and maintain statistics and prepare analytical reports for management, relating to the procurement activities of the Procurement and Contract Management Section with particular emphasis on those related to extra-budgetary funded projects; j) Formulate strategies and design innovative solutions to resolve issues/conflicts for complex procurement projects;			QUALIFICATIONS Education Advance university (Master's) degree in Law, Economics, Business Administration, Project Management, Procurement or Logistics. Experience in Contract Law, Project Management professional certifications, such as Project Management Professional (PMP), as well as procurement UNDP CIPS Level 4 certificate or equivalent are an asset. Experience • A minimum of five (5) years of relevant professional experience is required. • Experience in the area of project procurement, procurement of IT and complex equipment as well as in logistics are an asset. • Experience working with Enterprise Resource Planning (ERP) systems, such as Oracle or similar, and with e-tendering systems is desirable. Other requirements • Proven ability to draft high-quality reports, documents, and correspondence. • Sense of responsibility, maturity of judgement and initiative as well as excellent interpersonal and communications skills. • Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of French is desirable. Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

- k) Establish and maintain work program and schedule for ongoing/new projects and contribute to the process of procurement planning including the associated activities;
- l) Participate in negotiations with senior supplier representatives;
- m) Conduct market research to keep abreast of significant market developments, research and analyse statistical data and market reports on the world commodity situation, production patterns and availability of good and services;
- n) Identify new technologies and products/services, evaluate and propose potential supply sources to supervisor, and participate in the incorporation of research results into the procurement program;
- o) Provide guidance to new/junior staff and interns;
- p) Present procurement cases and present them before WMO Procurement Committee on Contracts;
- q) Perform other relevant duties as assigned.

The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 64121

Annual post adjustment on initial salary is: US\$ 56683 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 22 July 2024



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VACANCY NOTICE NO: 2308
DEADLINE FOR APPLICATION: 21 August 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Controller	D1	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Controller and Management Services			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES The Controller reports directly to the Assistant Secretary-General, and the incumbent will perform the following duties: a) Supervises and provides strategic guidance to the areas of Finance, Budget, Internal Controls, and Corporate Information Technology in WMO; b) Establishes, monitors and reports on the internal control system in the Organization, including the required internal control mechanisms, performance standards, and measurements to ensure the organization's assets are protected, resources are efficiently and effectively utilized, and all operational transactions are in accordance with the WMO's Regulations and Rules; c) Coordinates all relations of WMO with External Auditors, the WMO Audit and Oversight Committee, the Joint Inspection Unit, and other relevant bodies as needed; d) Ensures compliance with relevant accountability and internal control requirements manages the related reporting to WMO Constituent Bodies, Donors and Management; e) Advises the Assistant Secretary-General on the development of broad organizational operational objectives and policy issues. Ensures issuance of operational and financial policies and their consistent application throughout the Organization; f) Develops, implements, and ensures adherence to financial, accounting, budgetary and administrative policies and procedures; g) Oversees the preparation and utilization of the organization's budget. In collaboration with relevant divisions, monitors the allocation and financial implementation of the programme; h) Formulates the organization's financial plans and participates in the formulation of the strategic plans and related budget; i) Monitors WMO's financial performance to ensure achievement of organizational objectives and goals; j) Reviews and analyzes financial statements and information and provides regular management updates; k) Directs external financial reporting activities and ensures accurate and timely dissemination of financial reports and financial statements; l) Leads the organization's activities in reporting on the Organization's financial implementation of regular and extra-budgetary activities;			QUALIFICATIONS Education Advanced university degree in finance, accounting, business administration, or a related field; or an undergraduate degree with three additional years of experience, is required. An internationally recognized professional certification (e.g., CPA, CA, ACCA or equivalent) is required. Knowledge of IPSAS, IFRS or GAAP is highly desirable. Experience <ul style="list-style-type: none"> • 15 years of professional financial management experience at senior level in large organizations. • Background and knowledge of working with and reporting to multiple categories of donors – public sector, private sector and large funds is highly desirable. • Proven experience and strong record of presenting financial and internal control information to senior managers both within and external to the organization. • Experience working with and supporting corporate IT management functions, including ERP systems, is an asset. • Proven record of progressively responsible leadership experience in financial management and accounting with excellent people management skills. • Previous experience with the United Nations or international organizations with operations in humanitarian or development context is desired. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

- m) Manages and approves financial operations related to the organization's assets and liabilities, revenue, and expenses;
- n) Leads and provides guidance to the activities of the Corporate Information Technology Section to ensure the provision of up-to-date IT infrastructure and services to WMO, including related internal controls over critical items such as cyber-security;
- o) Leads the implementation and continuous enhancement of the organization's enterprise resource planning system;
- p) Promotes a culture that is results-oriented, efficient and based on trust and pursues measures to ensure that inclusion, gender balance and diversity are taken into due consideration in resource allocation;
- q) Carry out other relevant duties as required.

The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 106023

Annual post adjustment on initial salary is: US\$ 93724 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 22 July 2024