

No. O-Int/Circular/2024
भारत सरकार / **Government of India**
पृथ्वी विज्ञान मंत्रालय / **Ministry of Earth Sciences**
भारत मौसम विज्ञान विभाग / **India Meteorological Department**
मौसम विज्ञान के महानिदेशक का कार्यालय / **Office of the Director General of Meteorology**
मौसम भवन, लोदी रोड़ / **Mausam Bhavan, Lodi Road**
नई दिल्ली-110003 (भारत) / **New Delhi - 110003 (India)**


Dated: 19.08.2024

Circular

Subject: WMO Vacancy Notice No. 2315: Internal Control Manage.
WMO Vacancy Notice No. 2316: Scientific Officer.

WMO Vacancy Notice No. 2315 and 2316 are attached herewith.
Interested and eligible IMD officials may apply for the above mentioned post
under intimation to Organisation Division at;

Email: organisationsection@gmail.com .


Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
 7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse
 Tél.: +41 (0) 22 730 81 11 – Fax: +41 (0) 22 730 81 81
 wmo@wmo.int – www.wmo.int

Weather • Climate • Water
 Temps • Climat • Eau

VACANCY NOTICE NO: 2315
DEADLINE FOR APPLICATION: 11 September 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Internal Control Manager	P4	Geneva, Switzerland	To be determined	Fixed-term - 2 years

ORGANIZATIONAL UNIT Controller and Management Services Division	WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.
---	--

DUTIES AND RESPONSIBILITIES <p>Under the overall coordination and supervision of the Controller (D1), the Internal Control Manager is responsible for coordinating the relationships between WMO Management and oversight bodies of WMO, including the External Auditors, AOC and JIU as well as donors who mandate visits to understand the WMO internal controls framework. The position also serves as the primary lead on oversight, monitoring, and compliance with organisation-wide internal control requirements. The post will analyze the recommendations made to WMO in all these oversight reports, assisting WMO colleagues in reviewing and responding to such recommendations, identifying trends and ensuring remedial actions address the accepted recommendations. The post will also develop reporting mechanisms for management and constituent bodies review of the status of recommendations from these bodies as well as IOO.</p> <p>The incumbent will perform the following duties:</p> <p>Oversight Coordination and Compliance Management:</p> <p>(a) Serve as the technical lead and focal point for management in its relationship with the WMO External Auditors, AOC and JIU including: (a) coordinating communications; (b) facilitating responses to requests for information; (c) facilitating coordination of external audit visits to HQ and Regional Offices. (b) Providing guidance to Secretariat staff on audit management including: (a) drafting responses to external audit recommendations and reports based on feedback from relevant offices; (b) coordinating WMO's responses to external audit observations and recommendations, performing quality assurance on technical accuracy of responses provided by WMO. (c) Dialogue with Secretariat staff to facilitate appropriate implementation of oversight recommendations and prepare periodic status reports and other reporting mechanisms on audit recommendations to various bodies, e.g. Executive Council, AOC and JIU. (d) Proactive reviews of audit findings, coordination of the organization's responses to audit recommendations and prepares overviews of key audit observations and trends as well as provide expert advice and support on audit-related matters.</p> <p>The strategic framework for Internal Controls:</p> <p>(a) Contribute to strengthen the Internal Control Framework, both in respect of the policy as well as the implementation thereof. (b) Design the methodology and serve as technical lead for the preparation of WMO Annual Statement of internal Control (SIC), considering relevant UN best practices and IOO input and ensuring relevant inputs from WMO Secretariat staff. (c) Establish control and monitoring activities to support the</p>	QUALIFICATIONS <p>Education</p> <ul style="list-style-type: none"> - An Advanced University degree in Accounting, Finance, Business Administration, Auditing, or another relevant technical field is required. - A valid professional qualification and membership in an internationally recognized accountancy body (Certified Public or Chartered Accountant, ACCA, CIPFA, etc.) will be considered in lieu of an advanced university degree. <p>Experience</p> <p>A minimum of seven (7) years of progressively responsible professional experience in audit, compliance management and internal control management required. International organization experience is an asset. System access design and/or monitoring of ERP systems, especially Oracle and Oracle Cloud is an asset.</p> <p>Other requirements</p> <p>Ability to work in a multicultural environment and to foster diversity and team spirit.</p> <p>Languages</p> <p>Excellent knowledge of English (both oral and written) is required; knowledge of French is desirable. Knowledge of other official languages of the Organization is an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>
--	---

second line of defense functions related to controlling activities and address related gaps not covered.

(d) Support the Controller on the implementation of WMO anti-fraud strategy including detailed tools, processes, and practices established for the prevention, detection and response fraud corruption, waste, and abuse.

Coordinate compliance with regulations and global fiduciary standards:

(a) Coordinate and oversee the development of strategy and policy for managing the risks associated with compliance with regulations and global fiduciary standards such as Anti-Money Laundering and Combating the Financing of Terrorism (AML/CFT).

Development of systems and tools to support the Internal Control Framework:

(a) Responsible for oversight of system controls work in the ERP system, including management and review of segregation of duties (SOD)/sensitive access controls, in consultation with the business owners.

(b) Working with ICT to develop monitoring tools and providing guidance to Secretariat Staff on the use of such tools.

Technical Support:

(a) Support Secretariat staff throughout WMO, in capacity building on internal controls to ensure that WMO achieves its key fiduciary accountabilities.

(b) Collaborate with the Planning, Foresight and Performance Office, Finance and Administrative functions on compliance with organizational internal control framework and recommend related changes to internal control policies and procedures.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 77326

Annual post adjustment on initial salary is: US\$ 68356 (in addition to the net base salary)

Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 14 August 2024



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11 – Fax: +41 (0) 22 730 81 81
wmo@wmo.int – www.wmo.int

Weather • Climate • Water
Temps • Climat • Eau

VACANCY NOTICE NO: 2316
DEADLINE FOR APPLICATION: 11 September 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Scientific Officer	P3	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WMO Integrated Global Observing System (WIGOS) Infrastructure Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Duties and responsibilities Under the supervision of the Chief, Measurement, Instrumentation and Traceability Division, working with and supporting the INFCOM Standing Committees on Measurements, Instrumentation and Traceability (SC-MINT), Earth Observing Systems and Monitoring Networks (SC-ON), and on Information Management and Technology (SC-IMT), and their subordinate bodies, and in close consultation with the Regional Associations, WMO Members and operational data users, the incumbent will assume responsibility for and coordination of WMO activities relating to surface-based upper-air measurement systems with a particular focus on operational weather radar and remote-sensing systems, and perform the following duties: (a) Support and coordinate development, design and implementation of international and regional operational weather radar networks, including development of best practices; (b) Contribute to and coordinate the development, implementation and documentation of operational weather radar and other remote-sensing systems international data representation standards and exchange practices, as well as relevant metadata repositories; (c) Promote global, regional and sub-regional data exchange of weather radar data and archiving for operational and climate applications, and liaise with relevant parties (e.g. regional associations, EUMETNET OPERA), including data users; (d) Coordinate the development, publication and maintenance of best practices, standards, regulations and guidance for operation of surface-based upper-air measurement systems (remote-sensing and in-situ systems), and non-traditional data sources; (e) In the context of the WIGOS framework, support and coordinate WMO initiatives, projects and training programmes related to capacity development relevant to surface-based upper-air measurement systems and networks and their compliance to WIGOS standards; (f) Contribute to the WMO radio frequency management activities (including interference) related to frequency bands allocated by ITU; (g) Prepare, review and edit reports prepared by experts related to the activities of the INFCOM and its subordinate bodies; (h) Support other relevant WMO bodies and projects as appropriate (e.g. contribution to the development of the Regional Basic Observing Networks (RBON) and Early Warning for All			QUALIFICATIONS Education Master's degree or equivalent in, meteorology, physics, or a closely related field. A PhD in one of the above sciences would be an advantage. Experience At least five (5) years of combined national and international progressively responsible experience in a National Meteorological or Hydrological Service (NMHS) or similar institute in activities related to operational surface-based remote sensing. Proven experience in the design, implementation and operation of radar and/or other remote-sensing measurement systems/networks. Extensive practical experience and knowledge of surface-based remote-sensing systems, signal and data processing, derivation and utilization of radar data products, quality management, metadata, data formats and exchange practices and methodologies. Experience in developing and using remote-sensing satellite products for validation for ground-based radar data and products is an advantage. Experience in cooperation of international weather radar activities and/or data exchange would be essential. Familiarity with the Programmes and activities of WMO. Other requirements Familiarity with the Programmes and activities of WMO. Sense of responsibility, maturity of judgement, initiative, originality of ideas; capacity for planning, organizing and managing work programmes. Experience in planning and organizing large meetings and international projects in cooperation with national and international research programmes and partners. Excellent written and oral communication, interpersonal, analytical and managerial skills. Good working knowledge of Microsoft Office applications. Proven ability to draft reports, documents and correspondence. Ability to work in a multicultural environment and to foster diversity and team spirit. Knowledge of the activities of WMO or other United Nations agencies would be an advantage. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

activities);

(i) Contribute to the preparation of division and department plans and budgets relating to INFCOM and Secretariat activities and operations;

(j) Collaborate with other international organizations (such as the International Organization for Standardization (ISO) and HMEI) on matters of common interest;

(k) Carry out other relevant duties as required.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 64121

Annual post adjustment on initial salary is: US\$ 56683 (in addition to the net base salary)

Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 14 August 2024