

No. O-Int/Circular/2024
भारत सरकार / **Government of India**
पृथ्वी विज्ञान मंत्रालय / **Ministry of Earth Sciences**
भारत मौसम विज्ञान विभाग / **India Meteorological Department**
मौसम विज्ञान के महानिदेशक का कार्यालय / **Office of the Director General of Meteorology**
मौसम भवन, लोदी रोड़ / **Mausam Bhavan, Lodi Road**
नई दिल्ली-110003 (भारत) / **New Delhi - 110003 (India)**


Dated: 27.08.2024

Circular

Subject: WMO Vacancy Notice No. 2298 REV: Director.
WMO Vacancy Notice No. 2318: Director.

WMO Vacancy Notice No. 2398 and 2318 are attached herewith.
Interested and eligible IMD officials may apply for the above mentioned post
under intimation to Organisation Division at;

Email: **organisationsection@gmail.com** .


Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM



World Meteorological Organization
Organisation météorologique mondiale

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VACANCY NOTICE NO: 2298 REV.
DEADLINE FOR APPLICATION: 22 September 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Director	D2	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Office of the Director Science and Innovation Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Responsible to the Executive Management (Secretary-General, Deputy Secretary-General and Assistant Secretary-General), the incumbent is accountable for the management of the Science and Innovation (SI) Department and ensures that the Department carries out its work as an integral part of the Secretariat and with smooth collaboration with the Departments and Regional Offices. In the exercise of the function, the Director shall: i. Be responsible for the effective and efficient implementation of the Long-Term Goal 3 with associated Strategic Objectives of the WMO Strategic Plan through international coordination, planning and organization of research programmes and projects, related communication and outreach; responsible for the provision of support to the WMO Research Board, the Scientific Advisory Panel, the oversight bodies of WMO and co-sponsored research programmes, mobilize the WMO research community, and contribute to the WMO Earth System approach and Members Capacity Development; ii. Provide vision, leadership and strategic direction in the development, integration and execution of the WMO Strategic and Operating Plans related to WMO Science, Research and Innovation, and mobilize the WMO research community and ensure high quality support, with high efficiency and effectiveness to the WMO Research Board, the WMO Scientific Advisory Panel and the oversight bodies of WMO and co-sponsored research programmes; iii. Plan, manage and direct the activities of the SI Department including supervision of staff and management of the budget and resources; establish and manage the WMO scientific goals together with the Department's annual objectives with measurable performance indicators, targets and deliverables, ensuring that the WMO has a strong science strategy and research transfer to operation plan that is well coordinated and delivered effectively; iv. Provide oversight and strategic direction for all WMO education and training activities for the entire range of WMO's mandate areas in close collaboration with other departments, which includes: monitoring the planning and implementation of WMO-supported training events; providing advisory services on Members' education and training requirements; and mobilizing resources for capacity-development initiatives; v. Oversee the management of, and ensure high-quality support to, the World Climate Research Programme (WCRP) (including the joint planning of staff), the World Weather Research Programme (WWRP), the Global Atmosphere Watch (GAW) Programme and related projects, ensure their sustainability, scientific credibility, relevance and integrity and implementation of programme activities; direct and represent the interests of research programmes with relevant international organizations and a wide range of national/regional academic and research agencies, and foundations in all fields of Earth System			QUALIFICATIONS Education Master's degree or equivalent in meteorology, hydrology, geophysical/environmental science or a closely related field. Additional qualifications such as a Ph.D. in a relevant field would be an advantage. Experience A minimum of 15 years experience and international recognition in a relevant field of Earth science, of which a minimum of 10 years in planning, organizing and implementing large multi-disciplinary scientific programmes and/or managing a research institute or organization. Demonstrated commitment to capacity development and experience with science management and policy decision processes at the international level and with the working procedures of international organizations. Practical experience in developing collaboration between research and operational communities and in fostering collaboration and knowledge transfer between institutions in developed and developing countries. Demonstrated experience communicating science to policy makers as well as engaging in resource mobilization through voluntary contributions and competitive proposals. Other requirements Familiarity with the latest developments in related fields and relevant activities of international, regional and national centres, academia and international organizations. Knowledge of major global agendas and the role of science therein. Ability to establish and maintain professional contacts at a senior level in a multidisciplinary environment. Demonstrated responsibility, maturity of judgment and initiative. Excellent coordination, interpersonal and communication skills. Proven ability to write scientific reports, documents and correspondence in English. Excellent planning, supervision and managerial skills. Familiarity with project and budget management. Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English. Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

Sciences, including meteorology, climatology and atmospheric sciences, hydrology, oceanography, social- and economic sciences;

vi. Lead the Secretariat support to the WMO research community with great efficiency and effectiveness, for consideration by Congress, the Executive Council and technical commissions, to develop and recommend international standards for methods, procedures, techniques and practices in research and innovation, research transfer to operations, in particular, the relevant parts of the regulatory material (Technical Regulations, guides and manuals, etc.) for promoting the WMO research contributions to overall WMO Strategic Objectives;

vii. Build strategic research partnerships, working closely with key stakeholders and partners; proactively identify, promote and implement measures that will ensure an integrated research effort supporting a seamless Earth system approach; maintain close interactions with sponsoring organizations to ensure that the priorities intent of WMO and these organizations are considered in the planning and implementation of the programmes;

viii. Maintain close collaboration with the Directors of Departments and Offices; effectively coordinate science and innovations, infrastructure and services interactively; to accelerate scientific progress, promote the 'science for service' approach and continuous dialogue between science and operations and with all regions and support to all WMO strategic objectives relevant to the science and innovation;

ix. Leverage and mobilize extrabudgetary and in-kind resources (trust funds, in-kind contributions, hosting WMO centres and facilities, etc.), through collaboration with the broader research community, for the implementation of WMO science and innovation at global, regional and national levels;

x. Collect, compile and provide relevant information for monitoring and evaluating implementation performance and reporting based on the key performance indicators, targets and deliverables associated with WMO science and innovation activities;

xi. Carry out other relevant duties as required.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 117280

Annual post adjustment on initial salary is: US\$ 109657 (in addition to the net base salary)

Additional Information:

The net base salary and post adjustment are subject to change without notice.

Only applicants in whom WMO has a further interest will be contacted.

Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 23 August 2024



World Meteorological Organization
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VACANCY NOTICE NO: 2318
DEADLINE FOR APPLICATION: 21 September 2024

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Director	D1	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT		WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.		
Education and Training (ETR) Office Science and Innovation Department				
DUTIES AND RESPONSIBILITIES		QUALIFICATIONS		
<p>The incumbent will ensure that the Education and Training (ETR) Office carries out its work as an integral part of the Secretariat's capacity development work, in close collaboration with other relevant offices in the department, other departments in the Secretariat and with external partners. Under the supervision of the Director, Science and Innovation (D/SI), the incumbent will perform the following duties:</p> <p>1. Manage the Education and Training Office:</p> <p>(a) General management of the Office, including supervision and oversight of its Training Activities and Education and Fellowships Divisions;</p> <p>(b) Provision of input for the preparation of the WMO strategic and operating plans, budget proposals, studies and reports on education and training matters;</p> <p>(c) Management of the ETR budget allocations and expenditures, and human resources; oversight of comprehensive databases and monitoring mechanisms;</p> <p>(d) Monitoring the selection, award, implementation and evaluation of WMO fellowships, and of familiarization visits by newly appointed Permanent Representative (PRs) with WMO;</p> <p>(e) Supervision of the production of education and training publications, technical guidance documents and programme reports;</p> <p>(f) Management of Office risks, including tracking and implementation of audit recommendations and findings;</p> <p>2. Coordinate all WMO education and training activities for the entire range of WMO's mandate areas in close collaboration with other departments:</p> <p>(a) Provision of support to the preparation and running of the biennially held meetings of the Executive Council Panel of Experts on Education and Training;</p> <p>(b) Organization and chairing of the quarterly meetings of the Fellowships Committee and of the semestrial plenary sessions of the cross-departmental Training Management Team;</p> <p>(c) Monitoring the planning and implementation of WMO-supported training events, with special emphasis on cost-efficient and best practice methodologies;</p> <p>(d) Determining and providing advisory services on Members' education and training requirements, opportunities and capabilities in meteorology and hydrology;</p> <p>(e) Assistance for resource mobilization for capacity-development initiatives, including co-management of the Voluntary Cooperation Programme funds related to education and training, in collaboration with the Resource Mobilization and Development Partnership Office of the Development and Regional Activities Department;</p> <p>(f) Provision of the support given to governance structures including Congress, the Executive Council, regional associations, technical commissions and their subsidiary bodies;</p>		<p>Education Postgraduate university degree (Master's degree or equivalent) in Earth Sciences (Meteorology, Climatology, Atmospheric Sciences, Hydrology or a closely related field) and/or in Capacity Development, International Relations or Diplomacy.</p> <p>Experience A minimum of 15 years of combined national and international progressively responsible experience developing, implementing and managing projects and programmes at the national regional, and international levels aimed at increasing and sustaining capacity development. Proven experience in mobilizing resources. Practical experience in fostering collaboration between institutions in developed and developing countries and in capacity development programmes. Familiarity with the structure and working procedures of WMO.</p> <p>Other requirements Excellent supervisory, managerial, networking and financial skills. Strong focus on strategic and operational planning, international dialogue and relations. Originality of ideas, maturity of judgement and ability to lead a team and participate actively as a team member. Good communication skills and proven drafting ability. Ability to work in a multicultural environment and to foster diversity and team spirit.</p> <p>Languages Excellent knowledge of English. Knowledge of other official languages of the Organization would be an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>		

3. Assist in the international coordination of all relevant training activities:

- (a) Management of ETR networks with international organizations, United Nations specialized agencies, as well as institutions of higher learning in meteorological and hydrological subjects;
- (b) Pursuing activities to assist the network of WMO Regional Training Centres (WMO-RTCs);
- (c) Organization of the four-yearly meetings of the RTCs Directors/Principals, and assistance in the organization of external assessment of those Centres;
- (d) Provision of support to national, regional and inter-regional training programmes, with particular emphasis on facilitating the participation of developing countries;
- (e) Organization of a quadrennial worldwide WMO Symposium on Education and Training and of its associated Standing Conference of Heads of Training Institutions (SCHOTI);
- (f) Collaboration with the Education and Training Focal Points established by the regional associations, and with the National Focal Points on Education and Training in Meteorology and Hydrology as designated by the Permanent Representatives of Members;
- (g) Collaboration with partner organizations in the promotion and application of e-learning in meteorology and hydrology, and supporting school and popular education in weather, climate and water subjects;
- h) Carry out other relevant duties as required.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 106023

Annual post adjustment on initial salary is: US\$ 99132 (in addition to the net base salary)

Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 22 August 2024