

No. O-Int/Circular/2024
भारत सरकार / Government of India
पृथ्वी विज्ञान मंत्रालय / Ministry of Earth Sciences
भारत मौसम विज्ञान विभाग / India Meteorological Department
मौसम विज्ञान के महानिदेशक का कार्यालय / Office of the Director General of
Meteorology
मौसम भवन, लोदी रोड़ / Mausam Bhavan, Lodi Road
नई दिल्ली-110003 (भारत) / New Delhi - 110003 (India)

Dated: 29.10.2024

Circular

Subject: WMO Vacancy Notice No. 2330: Chief, Finance Section.

WMO Vacancy Notice No. 2330 is attached herewith. Interested and eligible IMD officials may apply for the above mentioned post under intimation to Organisation Division at;

Email: organisationsection@gmail.com .



Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM



World Meteorological Organization
Organisation météorologique mondiale

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VACANCY NOTICE NO: 2330 DEADLINE FOR APPLICATION: 27 November 2024				
POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Chief Finance Section	P5	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Controller and Management Services (CMS) Division			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the supervision of the Controller, the incumbent is responsible for planning and managing the work and resources of the Section, leading the digital transformation of financial business processes in close cooperation with key business process owners across the Organization. The incumbent will: <p>(a) Supervise and direct the provision of finance, budget, and treasury services, including the planning and management of the related human and financial resources. Determine priorities and allocate resources for the timely and quality delivery of work products, ensuring alignment with the results-based management framework; monitor operational performance levels, identify future skills requirements and proactively manage the talent needs through a plan to address workforce gaps through development initiatives;</p> <p>(b) Lead the ongoing digital and ERP transformation of the Finance Section, including the adoption of new and emerging technologies, in close collaboration with teams responsible for enterprise solutions, planning, human resources and procurement, focusing on the re-engineering of business processes based on a transformation vision and goals and best practice;</p> <p>(c) Ensure the development, review and update of accounting policies to ensure ongoing and efficient compliant with relevant accounting standards (IPSAS) and meeting of related business requirements;</p> <p>(d) Draft documents and service Congress, the Executive Council, the Financial Advisory Committee and the Audit and Oversight Committee on matters related to Finance and Budget while maintaining and continuously improving trust and transparency with Members related to Finance and Budget matters;</p> <p>(e) Leads the preparation of Annual financial statements in accordance with International Public Sector Accounting Standards (IPSAS) and WMOs Financial Regulations and Rules;</p> <p>(f) Oversee treasury and investment management functions and lead strategic engagement with banking partners and negotiation of services provided (cash management, foreign exchange, etc.);</p> <p>(g) Manage the voluntary contributions financial reporting function and ensure timely preparation and submission of donor reports;</p> <p>(h) Co-ordinate with the Partnership and Resource Mobilization Division to ensure that revenue recognition procedures and approvals of financial terms and conditions of donor agreements</p>			QUALIFICATIONS Education Master's degree or equivalent in Accounting, Finance, Business Administration or a closely related field. A first level university degree with two additional years of qualifying experience will be accepted in lieu of a Master's degree. A professional accounting certification with an active membership (e.g. Chartered Accountant, Certified Public Accountant, etc.) is required. Experience At least 10 years of progressively responsible experience in accounting, finance, and general administration, including at least five years in an international organization. Excellent understanding and solid work experience of International Public Sector Accounting Standards (IPSAS) or International Financial Reporting Standards (IFRS). Knowledge of Enterprise Resource Planning (ERP) system, especially the financial and grants/awards modules. Experience in the implementation and/or continuous improvement in the utilization of an ERP system, preferably Oracle-based, is required. Other requirements - High sense of integrity, responsibility, maturity of judgment, quality orientation and accuracy. - Ability to plan, organize and supervise the work of staff and teams and to work in a multicultural environment and able to foster team spirit. - Ability to play an active role as part of a management team. - Ability and propensity to use technology and tools to improve efficiency and quality of work. - Ability to communicate, present and persuade clearly and succinctly. - Familiarity with the United Nations Regulations, Rules and Procedures pertaining to financial and related areas would be an advantage. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

are consistent with WMO's financial regulations and rules, established accounting policies, and cash management requirements;

(i) Provide the External and Internal Auditors with information of a financial nature required during the conduct of their work and prepare replies to audit observations, effectively address recommendations and issues;

(j) Contribute to the UN inter-agency task force on accounting standards and represent WMO in relevant meetings;

(k) Partner with key internal stakeholders to instill a financial mindset across the organization and champion financial management reform and improvement within WMO;

(l) Closely cooperate with internal divisions and offices, in particular with the Procurement Section, Human Resources Section, Information and Communication Technology Section, Travel Section, and the Internal Oversight Office;

(m) Perform as the Approving Officer to review and approve payments in respect of financial transactions;

(n) Perform other duties related to emerging strategic issues as may be assigned by the Controller.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 92731

Annual post adjustment on initial salary is: US\$ 88373 (in addition to the net base salary)

Additional Information:

APPLICATIONS: Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public/>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 28 October 2024