

No. O-Int./Circular/2024
भारत सरकार / Government of India
पृथ्वी विज्ञान मंत्रालय / Ministry of Earth Sciences
भारत मौसम विज्ञान विभाग / India Meteorological Department
मौसम विज्ञान के महानिदेशक का कार्यालय / Office of the Director General of Meteorology
मौसम भवन, लोदी रोड़ / Mausam Bhavan, Lodi Road
नई दिल्ली-110003 (भारत) / New Delhi - 110003 (India)


Dated : 26.12.2024

Circular

Subject : WMO Vacancy Notice No. 2334, 2337, 2338 and 2339

The details regarding the above vacancies are available on WMO e-recruitment and also attached herewith. Interested eligible officials may apply under intimation to the Organisation Division at:

Email: organisationsection@gmail.com


Dr. R.K. Giri
Sc.-F (Head Org.)
for DGM



World Meteorological Organization
Organisation météorologique mondiale

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VACANCY NOTICE NO: 2334
DEADLINE FOR APPLICATION: 12 January 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Communication Officer	P2	Geneva, Switzerland	To be determined	Project post Fixed-term of 22 months

ORGANIZATIONAL UNIT Global Atmosphere Watch Section (AER) Science and Innovation Department	WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.
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DUTIES AND RESPONSIBILITIES Under the direct supervision of the Head of GAW programme, the incumbent will perform the following duties: (a) Manage all activities under the responsibility of WMO for the EU FOCI Project; (b) Manage all activities under the responsibility of WMO under the Integrated Urban Climate, Weather and Environment Systems for Climate-smart and Resilient Cities: Thailand study (IUC4CRC) project; (c) Support meetings and tasks of the GAW programme where relevant, including GAW Ozone and UV-related activities; (d) Support the preparation of the Ozone and UV Bulletins in 2025 and 2026; (e) Liaise with UNEP Ozone Secretariat as needed; (f) Carry out other relevant duties as required.	QUALIFICATIONS Education Master's degree or equivalent in environmental studies or a closely related field. A first level university degree with two additional years of qualifying experience will be accepted in lieu of a Master's degree. Experience A minimum of two (2) years of responsible experience in communication activities related to WMO activities and in project management in relation to the GAW activities. Other requirements - Knowledge of weather, water, climate-related activities of the World Meteorological Organization (WMO) is highly desirable and would be an advantage. - Strong sense of responsibility, maturity of judgement, and initiative. - Experience in writing and revising technical documents and reports. - Good analytical and communication skills - Ability to work in a multicultural environment and to foster diversity and team spirit - Experience in organizing workshops, expert meetings and training events. - Excellent knowledge of Microsoft Office applications. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)
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SALARY AND ALLOWANCES Annual net base salary on initial appointment is: US\$ 50377 Annual post adjustment on initial salary is: US\$ 45289 (in addition to the net base salary)
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Additional Information:
 Only applicants in whom WMO has a further interest will be contacted.
 Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 13 December 2024



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VACANCY NOTICE NO: 2337
DEADLINE FOR APPLICATION: 23 January 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Chief_DRR technical Development (DTD)	P5	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT		WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.		
Disaster Risk Reduction (DRR), MHEWS Office and Public Services Division, Partner Engagement and Coordination Section Services Department				
DUTIES AND RESPONSIBILITIES		QUALIFICATIONS		
<p>Under the direct supervision of the Director, Disaster Risk Reduction, MHEWS Office and Public Services, the incumbent will perform the following duties:</p> <p>(a) Plans and oversees the management of activities undertaken by the Section and ensures that substantive work programmes and programmed activities are carried out in a timely fashion, coordinating diverse threads of work, supervises staff, manages budget and resources, establishes and manages the annual work plans ensuring fair distribution of roles and responsibilities of staff and adequate performance monitoring, promoting good communication, fostering individual engagement along with team effort within the division and across organizational boundaries;</p> <p>(b) Contributes to the development, integration and execution of the WMO Strategic and Operating Plan's components related to early warning and public weather services and applications, including severe weather and tropical cyclone forecasting, impact-based forecasting, Common Alerting Protocol implementation, socio-economic benefits assessments of such services, including those related to the UNSG's Early Warning for All Initiative in particular, by ensuring adequate inputs and coordination with PEC Section, Services, Member Services and Infrastructure Departments and beyond;</p> <p>(c) Personally leads the Section support to the Standing Committee on Disaster Risk Reduction and Early Warning Services of the Technical Commission on Services and Applications (SERCOM), its engagement and technical support to EW4All Initiative, notably in developing normative and technical guidance material for Members as well as providing expert review and guidance on the EW4All pillar addressing the detection, observation, monitoring, analysis and forecasting of hazards and interpillar planned activities;</p> <p>(d) Guides and supervises the section support to the SC-DRR subsidiary working groups as well as the support provided to working groups under the Tropical Cyclone Programme, the Severe Weather Forecasting and Public Weather Services components of Services Programme;</p> <p>(e) Guides and supervises the Section technical contributions to Extrabudgetary Projects preparation and implementation as needed, in full cooperation with project managers;</p> <p>(f) Ensures that the outputs produced by the Section maintain high-quality standards; that reports are clear, objective and based on comprehensive data;</p> <p>(g) Prepares inputs for the work programme of the Division and Department, proposing priorities, and resources allocations for</p>		<p>Education Master's degree or equivalent from a recognized university or technical institute in meteorology. A bachelor's degree with two additional years of qualifying experience may be accepted in lieu of the master's degree.</p> <p>Experience - A minimum of ten (10) years of progressively responsible experience in national operational meteorological forecasting and service delivery, including early warning services design, operation, monitoring and evaluation, capacity building activities and direct user engagement. - General understanding of WMO programmes and bodies. - Experience in practical cross border / international cooperation on forecasting and warning provision would be an advantage. - Specific understanding of the WMO Technical Commissions mandates, areas and methods of work would be an advantage.</p> <p>Other requirements - Strong supervisory, interpersonal communication and managerial skills. - Sense of responsibility, maturity of judgement, enthusiasm and team spirit; ability to work independently and in a team. - Ability to express ideas convincingly and concisely, both orally and in writing. - Proven ability to support the development of projects. - Perfect adherence to UN values and the WMO Code of Ethics. - Excellent knowledge of Microsoft Office applications. - Ability to work in a multicultural environment and to foster diversity and team spirit.</p> <p>Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>		

the completion of outputs and their timely delivery;

(h) Carries out programmatic/administrative tasks necessary for the functioning of the Section, including preparation of inputs for results-based budgeting, assigning and monitoring of performance parameters and critical indicators, reporting on budget/programme performance, evaluation of staff performance, interviews of candidates for job openings and evaluation of candidates;

(i) Represents the Organization at inter-agency meetings, seminars, etc. on substantive-related issues. Contributes to the better visibility and recognition of WMO and its Members NMHSs, including through the organization of, or participation to, technical conferences, symposia and workshops, in relation to EW4All in particular;

(j) Carry out other duties, as required.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 92731

Annual post adjustment on initial salary is: US\$ 83365 (in addition to the net base salary)

Additional Information:

Only applicants in whom WMO has a further interest will be contacted.

Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 24 December 2024



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VACANCY NOTICE NO: 2338
DEADLINE FOR APPLICATION: 23 January 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Head of Infrastructure Coordination	P4	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Infrastructure Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall guidance of the Director of the Infrastructure (I) Department, the incumbent will be responsible for coordinating all cross-cutting activities in the department and the commission. The incumbent will perform the following duties: (a) Manage and lead coordination of constituent body meetings of the Commission for Observation, Infrastructure and Information Systems (Infrastructure Commission) including meeting preparation, documentation and reporting; including supporting establishment of sub-structures and the designation process of the chairs, the vice chairs and the experts; (b) Manage and lead coordination of supporting meetings such as the Infrastructure Commission Management Group and Executive, including meeting preparation, documentation and reporting; Support the Infrastructure Commission elected officers in their duties; (c) Lead and monitor cross-cutting activities of the Department and the Commission, as determined by the Director of Infrastructure; including support of some of the Cross-Commission Task Teams, Commission Coordinators and Focal Points; including support to the Director in the design of the Department Annual Operating plan and budget allocation to cross-cutting activities; (d) Direct the activities of the Infrastructure Technical Coordinators in the Regional Offices and coordinate the Department engagement with the Regional Associations; Including coordination of department support to Regional Associations meetings and the Infrastructure Committees established by them; (e) Coordinate the engagement of the Infrastructure Commission with the Service Commission and the Research Board, including coordination of Infrastructure Department activities with the activities of the Service Department and the Science and Innovation departments; (f) Coordinate Infrastructure Department input to WMO-wide constituent body meetings; (g) Coordinate Infrastructure Department input to briefing notes for WMO Secretariat executives; (h) Coordinate the development and regular update of the Infrastructure Community Pages in the WMO website; (i) Carry out other relevant duties as required.			QUALIFICATIONS Education Master's degree or equivalent in meteorology, climatology, hydrology or a related discipline. A first-level university degree or equivalent in combination with two years of additional directly relevant experience may be accepted in lieu of the master's degree. Experience A minimum of seven (7) years of combined national and international progressively responsible experience in international cooperation relating to technical aspects of meteorology, climate and/or hydrology. Solid experience in international negotiations and technical documentation either as part of a national delegation or secretariat. A minimum of five (5) years hands-on technical experience in a meteorological or hydrological service. Other requirements Excellent knowledge of WMO Infrastructure components: WIGOS, WIS and WIPPS with hands-on experience an advantage. Organizational skills and coordination, negotiation and persuasion techniques. Good proven ability to draft documents and reports. Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Fluency in English (both oral and written) is required. Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	
SALARY AND ALLOWANCES				

Annual net base salary on initial appointment is: US\$ 77326

Annual post adjustment on initial salary is: US\$ 69516 (in addition to the net base salary)

Additional Information:

Only applicants in whom WMO has a further interest will be contacted.
Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 24 December 2024



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VACANCY NOTICE NO: 2339
DEADLINE FOR APPLICATION: 23 January 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Scientific Officer_ Early Warning Systems infrastructure	P4	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT Infrastructure Department		WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.		
DUTIES AND RESPONSIBILITIES Under the direct supervision of the Director of the Infrastructure (D/I) Department, the incumbent will perform the following duties: (a) Act as the Infrastructure focal point and coordinator to support development of Hydro-Meteorological (HydroMet) infrastructure needed for Early Warning Systems (EWS) and the UN Early Warnings for All initiative (EW4All); (b) Be part of and contribute to the WMO EW4All steering team, support the further development of the WMO EW4All vision and activities, bringing ideas and cementing connections to infrastructure knowledge and innovation. Work closely with the members of the team to ensure that infrastructure related components and new developments needed for EWS successful implementation are considered and incorporated into the supported actions; (c) Contribute to the analysis of national and regional infrastructural gaps, especially those hampering appropriate early warnings. Contribute to national consultation efforts to map EWS gaps and outline the needed corrective actions to be supported (within WMO Secretariat and within the UN EW4All process). Contribute to the continuous monitoring of infrastructure development efforts of Members to identify gaps and achievements, in collaboration with the Planning, Monitoring and Risk Management Office; (d) Support the Infrastructure Commission (INFCOM) bodies in the update, the monitoring and implementation of the EW4All Action Plan and its wider scope Capacity Development activities; (e) Coordinate Infrastructure department contributions to development of HydroMet infrastructure in least developed and developing countries, across all divisions of the department, especially the HydroMet infrastructure components supporting EWS; (f) Support development of observation, data exchange and prediction components in regional and national projects implemented by WMO and those implemented by others for which WMO provides technical guidance, and especially projects needed to support Early Warning Systems (EWS), from initial design to execution; (g) Support and coordinate actions responding to Members requests related to HydroMet infrastructure developments, focusing on the implementation of EWS-supporting infrastructure, and review progress of infrastructure implementation projects in supported countries;		QUALIFICATIONS Education Master's degree or equivalent in meteorology, hydrology or in related discipline within or closely related to the physical sciences. A first-level university degree or equivalent in combination with two years of additional directly relevant experience may be accepted in lieu of the master's degree. Experience A minimum of seven (7) years of progressively responsible experience advancing early warning at national and international levels, including experience in an organization involved in operational hydrometeorology, international development and/or disaster risk preparedness and reduction. The experience should include background in development efforts and/or disaster risk reduction and/or early warning systems development or operations. Experience in any of these topics will be an advantage: - Disaster Risk Reduction (DRR); - Regional and/or national projects related to HydroMet infrastructure in least developed and developing countries; - Familiarity with the UN system. Other requirements Knowledge of hydrometeorological observing and information systems and data processing/prediction systems, especially in the context of least developed and developing countries. Foster and actively contribute to teamwork. Sense of initiative and creativity. Excellent written and oral communication. Good working knowledge of Microsoft Office applications and other web-based analytical and communication tools. Ability to work across disciplines for contributing to Multihazard Early Warning Systems. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)		

(h) Collaborate with the regional offices technical coordinators on infrastructure to harmonize Infrastructure development, project implementation and capacity development activities, especially projects needed to support Early Warning Systems (EWS);

(i) Perform additional tasks commensurate with the role and as assigned by the supervisor, with a focus on cross-disciplinary activities within the Infrastructure Department supporting Infrastructure development and capacity building for Members.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

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