

No. O-Int/Circular/2025
भारत सरकार / Government of India
पृथ्वी विज्ञान मंत्रालय / Ministry of Earth Sciences
भारत मौसम विज्ञान विभाग / India Meteorological Department
मौसम विज्ञान के महानिदेशक का कार्यालय / Office of the Director General of
Meteorology
मौसम भवन, लोदी रोड़ / Mausam Bhavan, Lodi Road
नई दिल्ली-110003 (भारत) / New Delhi - 110003 (India)

Dated: 11.04.2025

Circular


Subject: Notice for WMO Vacancies.

The following WMO vacancies are attached herewith;

1. WMO Vacancy Notice No. 2331: Associate Programme Officer - Climate Services for Health.
2. WMO Vacancy Notice No. 2348: Associate Programme Officer - Extreme Heat Services.
3. WMO Vacancy Notice No. 2349: Climate and Health Public Relations Manager.
4. WMO Vacancy Notice No. 2350: Extreme Heat Technical Officer.
5. WMO Vacancy Notice No. 2351: Climate Services & Health Capacity and Network Coordinator.
6. WMO Vacancy Notice No. 2352: Health Advisor – Global Heat Health Information Network.

Interested and eligible IMD officials may apply for the above mentioned posts under intimation to Organisation Division at;

Email: organisationsection@gmail.com .


Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse

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VACANCY NOTICE NO: 2331 REV.
DEADLINE FOR APPLICATION: 10 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Associate Programme Officer - Climate Services for Health	P2	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office, Climate Services Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall guidance of the Director of the Services Department (D/S), and the direct supervision of the Head of the WMO-WHO Climate and Health Joint Office. The role of the associate programme officer will support the WHO-WMO Joint Office for Climate and Health and WMO subsidiary bodies responsible for the WHO-WMO Implementation Plan for Integrated Climate Science and Services. The Associate Programme Officer will work within a multi-disciplinary team, and focus on helping establish new climate services for health technical coordination and implementing mechanisms, managing project activities, and supporting priorities within two thematic nexus areas of climate and urban health risks (air quality and extreme heat); and climate and infectious diseases. The incumbent will perform the following duties: 1. Provide Coordination and Technical Support for the Expert Team on Integrated Health Services (SERCOM – SC-Cli) and two affiliated expert task teams on digital health and integrated information systems; and Climate and Health Education Training and Workforce Development: • Support chairs of the teams with expert recruitment, organization of regular virtual and in-person meetings, including drafting of agendas, slides, follow up and announcement to members, minutes, reporting, and website updates; • Organize preparatory meetings of the chairs, and with consultants as needed; • Support open call and selection processes for partner activities and subcontracting, including management of applications, organization of review processes, and liaison with legal and other departments across WHO and WMO for related contracting of consultants and institutions; • Manage contracted activities and technical consultants, and support contractors to achieve objectives and deliverables; • Support drafting and review of workplans, technical reports, progress reports and submission of peer-reviewed papers, in coordination with others; • Support preparation and organization of in-person expert meetings and workshops. 2. Monitoring Progress: • Support the development of a Monitoring and Evaluation Framework for Monitoring Science and Service Progress in cooperation with WHO and the Lancet Countdown; • Manage and ensure reporting requirements to WMO subsidiary bodies and WHO-WMO Management committee are met in a timely manner.			QUALIFICATIONS Education Master's degree or equivalent in environmental studies or a closely related field (Public Health, Medicine, Environmental Science, Meteorology, or applied sciences relevant to climate and health applications, such as data science, physics or engineering. A first level university degree with two (2) additional years of relevant experience will be accepted in lieu of a master's degree. Experience A minimum of 2 years of progressively responsible experience in project management and coordination in public health, disaster management, humanitarian programmes, public policy, climate science, or climate research. Experience in scientific communication, knowledge brokering, and stakeholder engagement is required. Experience writing reports, documents and correspondence required. Project management experience developing, implementing, monitoring and evaluating assigned projects is required. Experience in a local or national government setting, such as the National Health System/Service, or National Meteorological Service would be an advantage. Experience with United Nations projects or international cooperation would be an advantage. Other requirements Knowledge of multi-sectoral health and climate issues, and the production and application of climate and related weather, water and environmental information and services in the health sector. Desirable skills include demonstrated ability to plan, organize and manage the work with minimum supervision. Excellent analytical and communication skills with strong ability to draft clear and succinct communication items, reports, documents and correspondence. Maturity of judgement, initiative and creativity. Excellent communication and interpersonal skills with a range of diverse experts and partners. Ability to work in a dynamic and fast-paced multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge in English is required (oral and written); Knowledge of another UN official language is an advantage (Arabic, Chinese, English, French, Russian, and Spanish). (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

3. Assist the Joint Office with day-to-day scheduling, project management, external relations and communications, including outreach to scientific and non-scientific communities, including:

- Support communications colleagues to maintain related web pages on climahealth.info and WMO Community Platform;
- Support relevant media campaigns and responses to public and media inquiries;
- Maintain communication with Health Focal Points Network, including preparation of a quarterly newsletter and brokering relevant information to and from the Network.

4. Carries out all other relevant duties as required and or requested by the supervisor related to the role, including participate in regular team meetings of the Joint Office, coordinate with the Global Heat Health Information Network Technical Support Unit, and WMO and WHO teams and projects, as needed.

This post is funded from extra-budgetary funding.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 55163

Annual post adjustment on initial salary is: US\$ 40600 (in addition to the net base salary)

Additional Information:

Only applicants in whom WMO has a further interest will be contacted.
Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 10 April 2025



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7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse

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VACANCY NOTICE NO: 2348
DEADLINE FOR APPLICATION: 7 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Associate Programme Officer - Extreme Heat Services	P2	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office (Applied Climate Services Section, Climate Services Division) Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES			QUALIFICATIONS Education Master's degree or equivalent in environmental studies or a closely related field (Public Health, Medicine, Environmental Science, Meteorology, or applied sciences relevant to climate and health applications, such as data science, physics or engineering. A first level university degree with two (2) additional years of relevant experience will be accepted in lieu of a master's degree. Experience - A minimum of 2 years of progressively responsible experience in project management and coordination in public health, disaster management, humanitarian programmes, public policy, climate science, or climate research. - Experience in scientific communication, knowledge brokering, and stakeholder engagement is required. - Experience writing reports, documents and correspondence required. - Project management experience developing, implementing, monitoring and evaluating assigned projects is required. - Experience in a local or national government setting, such as the National Health System/Service, or National Meteorological Service would be an advantage. - Experience with United Nations projects or international cooperation would be an advantage. Other requirements - Knowledge of multi-sectoral health and climate issues, and the production and application of climate and related weather, water and environmental information and services in the health sector. - Desirable skills include demonstrated ability to plan, organize and manage the work with minimum supervision. - Excellent analytical and communication skills with strong ability to draft clear and succinct communication items, reports, documents and correspondence. - Maturity of judgement, initiative and creativity. - Excellent communication and interpersonal skills with a range of diverse experts and partners. - Ability to work in a dynamic and fast-paced multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

This post is funded from extra-budgetary funding.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 55163

Annual post adjustment on initial salary is: US\$ 40600 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 7 April 2025



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VACANCY NOTICE NO: 2349
DEADLINE FOR APPLICATION: 8 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Climate and Health Public Relations Manager	P3	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office, Climate Services (CS) Section Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall guidance of the Senior Director of the Services Department (SD/S), and the direct supervision of the Head of the WHO-WMO Climate and Health Joint Office, the tasks of the Climate and Health Communications Officer will support the WHO-WMO Joint Office for Climate and Health and WMO subsidiary bodies who are responsible for the communication aims and goals of the WHO-WMO Implementation Plan for Integrated Climate Science and Services. This mid-level technical position will lead the communications activities of the WHO-WMO Joint Office for Climate and Health and the Global Heat Health Information Network (GHHIN) helping to develop the field of climate services for health and to address extreme heat risks. They will be responsible for the communications strategy and media-related partnerships, day-to-day management of websites and other communication channels, and delivery of communication projects including technical science to policy toolkits, multi-media publications and events. Reporting to the communications manager are fulltime contractors for web and social media management and web development. Tasks focus on leading external communications activities in close collaboration with the web manager, consultants and contractors, and the WHO and WMO communications teams as appropriate. The incumbent will perform the following duties: <ol style="list-style-type: none"> 1. STRATEGIC COMMUNICATION DEVELOPMENT AND MANAGEMENT: <ul style="list-style-type: none"> - Lead the evolution and implementation of communication strategies for the Joint Office and Global Heat Health Information Network, and affiliated projects. - Design communication plans for specific initiatives, reports, and campaigns on climate, heat and health issues. - Day-to-day project and contract management of communication related commercial contracts. - Ensure technical and institutional quality control and consistency throughout communications. 2. MEDIA RELATIONS, OUTREACH AND EVENTS: <ul style="list-style-type: none"> - Build and maintain relationships with international media outlets, journalists, and key stakeholders to ensure accurate, impactful coverage of Joint Office and GHHIN activities. - Proactively pitch stories and secure media placements to raise awareness of agreed communication goals and targets. - Working closely with the WMO and WHO press teams, act as the primary contact for the Joint Office, handling media inquiries and organizing press briefings, interviews, and media events. - Provide communication advice to leadership and subject 			QUALIFICATIONS Education Master's degree or equivalent from a recognized university or technical institute in communications, journalism, public relations or related field. A first-level university degree in combination with two (2) additional years of relevant experience may be accepted in lieu of the advanced university degree. Experience A minimum of five (5) years of progressively responsible experience in communications or public relations, with demonstrated experience developing and executing communications strategies, managing internal/external communications, and overseeing a team. Demonstrated experience with media relations, social media management, content creation, and branding. Experience with social media platforms, content management systems (CMS), and analytics tools. Knowledge of SEO and digital marketing strategies advantageous. Experience in scientific and social impact communications an advantage, including issues of climate change, public health, environmental science, or meteorology. Experience in a local or national government setting, such as the National Health System/Service, or National Meteorological Service is an advantage. Experience with the United Nations system would be an advantage. Writing and media samples will be required from shortlisted candidates. Other requirements Successful candidates will demonstrate their ability to manage a team, delegate tasks, and foster collaboration; Develop long-term communication strategies and understand how communications tie into broader organizational goals; establishing and maintaining relationships with partners and media; craft clear, engaging content for different platforms (press releases, speeches, blogs, newsletters, social media); manage communication during tight deadlines and challenging situations; manage multiple projects simultaneously while ensuring deadlines are met; ability to work in a dynamic and fast-paced multicultural environment; be adaptable, flexible and willing to learn new trends, topics, and tools, and foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.	

<p>matter experts.</p> <ul style="list-style-type: none"> - Represent the Joint Office at global forums, conferences, and workshops to promote its work and thought leadership on climate and health. <p>3. CRISIS AND ISSUE COMMUNICATION:</p> <ul style="list-style-type: none"> - Develop and execute risk and crisis communication strategies during urgent climate and health events (including heatwaves), ensuring accurate, timely, and coherent messaging. - Prepare talking points, and briefing materials for leadership during media engagements and high-stakes communications scenarios. <p>4. MESSAGE DEVELOPMENT AND STORYTELLING:</p> <ul style="list-style-type: none"> - Proactively stay informed on all Joint Office activities in order to craft timely, clear, compelling messaging to communicate our work to diverse audiences. This requires participation in regular team meetings and coordination with the GHHIN Technical Support Unit, WMO and WHO teams and projects. - Write and edit press releases, opinion pieces, position papers, and other external communication materials, tailored to strategic audiences. - Regularly feed information to the communication consultant for the development of graphics, videos, social media posts, and website content. - Oversee the creation of speeches, op-eds, and briefing documents for high-profile events and leadership appearances. - Develop narratives that bridge climate science and public health, highlighting the joint impact of these areas on global well-being. - Work closely with the communications consultant (web, social media, graphic design and desktop publishing) to transform these messages and stories into online content and publications. <p>5. STAKEHOLDER COMMUNICATION AND REPORTING:</p> <ul style="list-style-type: none"> - Prepare comprehensive communication reports, presentations, and summaries. - Public speaking and presentations to represent the work of the team at conferences or media interviews. - Collaborate with internal teams to ensure consistent, aligned communication across WMO and WHO, shaping key messages to reflect cross-organizational priorities. <p>6. Carries out all other relevant duties as required and or requested by the supervisor related to the role.</p>	<p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>
This post is funded from extra-budgetary funding.	
<p>SALARY AND ALLOWANCES</p> <p>Annual net base salary on initial appointment is: US\$ 70212</p> <p>Annual post adjustment on initial salary is: US\$ 56872 (in addition to the net base salary)</p>	
<p>Additional Information:</p> <p>Applications should be made online through the WMO e-recruitment system at https://erecruit.wmo.int/public. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.</p>	
Date of issue of vacancy notice: 8 April 2025	



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VACANCY NOTICE NO: 2350
DEADLINE FOR APPLICATION: 8 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Extreme Heat Technical Officer	P3	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office, Climate Services (CS) Section Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall guidance of the Senior Director of the Services Department (SD/S) and the supervision of the Head of the WHO-WMO Climate and Health Joint Office, the Technical Officer for Extreme Heat Services will coordinate and oversee the development and implementation of a new WMO Extreme Heat Services Implementation Plan. This will include pilot projects for extreme heat warning systems at national and regional levels. The officer will provide WMO expertise in extreme heat science and impact-based forecasting and warning. They will support WMO subsidiary bodies related to extreme heat services, as well as WMO's activities in extreme heat and health, including the Global Heat Health Information Network (GHHIN). The officer will also be responsible for providing technical assistance and capacity building to WMO members and partners, deploying new guidance, scaling up extreme heat services in collaboration with other WMO divisions, managing day-to-day project activities. The extreme heat services technical officer will be responsible for advancing: 1. SCALING IMPLEMENTATION OF EXTREME HEAT SERVICES: <ul style="list-style-type: none"> - Provide Secretariat coordination of the working group on the Extreme Heat Services Roadmap across the WMO Secretariat and technical bodies. - Support a new Task Team to develop and roll out an Implementation plan for Extreme Heat Services; and liaise with relevant ETs across the Services Commission (SERCOM) and Infrastructure Commission (INFCOM) and others, in its development and implementation. - Provide project management and technical support for the development of extreme heat service pilot projects in multiple regions and countries in coordination with relevant WMO Secretariat, Regional Association teams, and Regional Climate Centers; lead a process to identify and select pilot locations; conduct initial assessments and advise on proposed activities (including climate and forecast data production trials, Health Impact based Warning Systems, and CAP trials). - Develop and maintain systems to track progress and milestones the implementation of extreme heat services and pilot projects, ensuring alignment with program goals and reporting requirements. - Develop and provide training and capacity building to NMHS and partners on standard approaches and definitions, good practices in impact-based forecasting and warning systems, multi-sectoral risk governance. - Organize and prepare in-person and virtual meetings, seminars, and workshops, including preparation of materials, logistical arrangements, agenda development, and 			QUALIFICATIONS Education Master's degree or equivalent from a recognized university or technical institute in meteorology, climatology, environmental science, or a related field. A first-level university degree in combination with two (2) additional years of relevant experience may be accepted in lieu of the advanced university degree. Experience A minimum of five (5) years of progressively responsible experience in project management and climate and weather services, with experience in extreme heat, climate risks, or disaster preparedness. Demonstrated experience supporting the development and implementation of impact-based climate or weather-related services, particularly in a health or public safety context. Experience working with National Meteorological and Hydrological Services (NMHSs) and deployment of operational services a strong advantage. Proven ability to manage complex projects and coordinate across diverse stakeholders, including technical bodies, government agencies, and global networks. Experience working with health authorities at local, national, or regional levels an advantage. Experience working in an international organization, such as the United Nations or a similar intergovernmental entity, is an advantage. Other requirements Successful candidates will demonstrate their knowledge of extreme heat risks, the development and deployment of impact based early warning systems; familiarity with the production, dissemination, and evaluation of climate and weather risk information; coproduction of tailored climate and weather services for applications in health and public safety decision-making; an ability to develop, implement, monitor, and evaluate assigned programmes with minimal supervision; strong analytical, communication, and technical writing skills, with experience drafting reports, technical documents, and correspondence; proven ability to work effectively in a multicultural environment and to foster diversity, teamwork, and collaboration across a range of experts and partners; Maturity of judgment, initiative, and creativity in addressing challenges and proposing solutions. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

documentation of outcomes.

2. TECHNICAL ADVISORY AND KNOWLEDGE SUPPORT:

- Support the institutionalization of high-quality science for extreme heat through harmonized standards, guidelines, and collaborative initiatives with WMO technical bodies and global, regional, and national partners.
- Provide technical assistance for the development of national and regional heat services, including training and capacity-building activities for NMHS.
- Provide technical writing, support, research, data compilation and tracking, and produce knowledge-sharing materials to inform decision-making and support program implementation.
- Manage and disseminate resources through designated knowledge platforms, ensuring coherence and consistency across outputs.

3. PARTNERSHIP DEVELOPMENT AND COMMUNICATIONS:

- Represent WMO in the Global Heat Health Information Network and support the Technical Support Unit with implementation of extreme heat service related activities.
- Liaise and develop partnerships with key technical partners, UN and multilateral organizations, to align and harmonize extreme heat services.
- Provide technical expertise for internal and external communications on issues of extreme heat impacts and services, including public speaking, media engagement, and special projects for awareness raising.

This post is funded from extra-budgetary funding.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 70212

Annual post adjustment on initial salary is: US\$ 56872 (in addition to the net base salary)

Additional Information:
Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 8 April 2025



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VACANCY NOTICE NO: 2351
DEADLINE FOR APPLICATION: 8 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Climate Services & Health Capacity and Network Coordinator	P4	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office (Applied Climate Services Section, Climate Services Division) Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the overall guidance of the Senior Director of the Services Department (D/S), and the direct supervision of the Head of the WHO-WMO Climate and Health Joint Office, the tasks of the Health and Climate Network Coordinator will support the WHO-WMO Joint Programme for Climate and Health and WMO subsidiary bodies who are responsible for the WHO-WMO Implementation Plan for Integrated Climate Science and Services. The C&H Service Capacity and Network Coordinator will play a central role in shaping the next generation of meteorological professionals and services focused on supporting the health sector. The coordinator will oversee new funding and initiatives to develop practical and impactful climate, weather, and environmental services for health. This includes managing a network of health-meteorology focal points, piloting health-meteorology units at national and regional levels globally and leading the development of large-scale global training and fellowship programs. Responsibilities: 1. Lead the creation of a global technical network of NMHS/RCCs and other climate and health service providers. - Draft and implement a health focal point engagement, capacity development and networking plan. - Organize a global conference on Climate Services for Health, in coordination with partners, to share experiences, set intermediate goals and targets, and inform the capacity strategy. - Work with NMHS/RCCs to update the climahealth.info service profiles, including current and planned capabilities to work with the health sector (through Networking and engagement of Focal Points); and explore utility of a readiness checklist to assesses the NMHS capacity level to support the health community at the appropriate level. - Provide or identify technical assistance, twinning, and cooperation opportunities for NMHS, by organizing regular communications and webinars, meetings and engagement with focal points to identify and respond to needs and opportunities. 2. Lead the establishment of pilot National and Regional Health-Met Units - Support the identification, selection, and technical assistance to NMHS and RCCC piloting health-met units and activities. - Provide day-to-day project and financial management of activities, including staff oversight, contracting of consultants and subgrantees. 3. Lead the Climate and Health Training and Fellowship programmes in coordination with the Expert Team on Integrated Health Services, including:			QUALIFICATIONS Education Master's degree or equivalent in meteorology, climatology, environmental science, education, or a related field. A first-level university degree in combination with two (2) additional years of extensive qualifying experience may be accepted in lieu of an advanced degree. Experience A minimum of 7 years of progressively responsible experience in managing multi-stakeholder projects, including financial management, sub-contracting, coordination, and reporting. Proven track record in designing and implementing training and professional development initiatives for climate service and meteorological technical professionals. Experience working with or supporting National Meteorological and Hydrological Services (NMHSs), RCCs, in the development of public weather and climate services. Demonstrated ability to coordinate multi-stakeholder networks and organize high-level events, such as conferences, webinars, or workshops. Experience working in an international context, with the United Nations system or other international organizations is desirable. Other requirements Additional training or certification in capacity development, project management, or adult education is an advantage. Languages Excellent knowledge of English (oral and written) Knowledge of another UN official language is an advantage (Arabic, Chinese, French, Russian, and Spanish). (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	

- Support for the coordination, convening and activities of a Task Team on Health Capacity Strengthening and Workforce Development.
 - Oversee a technical assessment of "Climate Service for Health Capacity and Skill requirements" for NMHS/RCCs; including scoping of current educational resources in biometeorology.
 - Oversee the design and rollout of a competency-based training strategy and training programme for meteorologists; and oversee the rollout of the training programme in cooperation with relevant departments and partners.
 - Develop a practice based professional development support package, for NMHS health focal points and startup of health-met desks in select locations, including model job descriptions, checklists for common tasks, functions, and development of a basic health service package.
 - Oversee the establishment of a C&H Fellowship programme, including the process and subcontracting for fellowship recruitment and placement, monitoring and reporting.
- Coordinate as required with WMO Education and Training division, and other fellowship and training opportunities.

4. Represent the WHO-WMO Joint Office internally and externally, and WMO Services Department, participate team meetings, and provide technical advice to ongoing technical projects and activities as required. Public speaking and travel required.

Work implies frequent interaction with the following:

- Internal stakeholders: WMO subsidiary bodies, the WMO Standing Committee on Climate, and the Expert Team on Integrated Health Services to align activities with organizational priorities.
- External stakeholders: WHO technical teams, Regional Climate Centers (RCCs), National Meteorological and Hydrological Services (NMHS), and international organizations to build and strengthen partnerships for capacity development.
- Network members: Health focal points, climate service providers, and participants in the Climate and Health Network to stimulate collaboration and knowledge sharing.
- Educational and training institutions: Universities, training centers, and biometeorology experts to identify and develop competency frameworks and training materials for climate health professionals.
- Event participants: Researchers, policymakers, and practitioners attending the global conference on Climate Services for Health, webinars, and other engagement initiatives.
- Consultants and contractors: Individuals and organizations responsible for supporting capacity-building activities, including training program development, fellowship coordination, and technical assessments.

Results expected:

- A global Climate and Health Network established and functional, with regular communication, webinars, and engagement among focal points and service providers.
- Comprehensive health focal point engagement and capacity development plan implemented, with clear strategies for skill-building and network growth.
- Successful organization of the global conference on Climate Services for Health, with actionable outcomes to inform future capacity strategies.
- Climatehealth service profiles updated for NMHS/RCCs, and a readiness checklist developed to assess their capacity to support the health sector.
- The Task Team on Health Capacity Strengthening and Workforce Development convened, with a technical assessment of "Climate Service for Health Capacity and Skill Requirements" completed.
- A Climate and Health Skills and Literacy Programme developed, including competency frameworks, training kits, and a professional development support package.
- The Climate and Health Fellowship programme established, with clear processes for application, recruitment, placement, and monitoring, and fellowships initiated as planned.
- Capacity-building activities successfully implemented, with all deliverables completed on time and within budget, supported by efficient project and financial management.
- Consistent representation of the Joint Office at internal and external events, contributing technical advice and aligning

activities with broader organizational goals.	
This post is funded from extra-budgetary funding.	
SALARY AND ALLOWANCES	
Annual net base salary on initial appointment is: US\$ 84672	
Annual post adjustment on initial salary is: US\$ 62319 (in addition to the net base salary)	
Additional Information: Successful candidates will demonstrate an expert level understanding of climate services and the application of climate and weather information in public health decision making; Ability to effectively plan, implement, and evaluate large-scale capacity-building programs and manage resources; Excellent verbal and written communication skills, with experience drafting reports, training materials, and technical documents; a proven ability to bring people together and work collaboratively in a multicultural environment, foster team spirit, and engage with diverse stakeholders; maturity of judgment, creativity, and initiative to address challenges and propose innovative solutions. Applications should be made online through the WMO e-recruitment system at https://erecruit.wmo.int/public . Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.	
Date of issue of vacancy notice: 8 April 2025	



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Secrétariat

7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse

Tél.: +41 (0) 22 730 81 11 – Fax: +41 (0) 22 730 81 81

wmo@wmo.int – www.wmo.int

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VACANCY NOTICE NO: 2352
DEADLINE FOR APPLICATION: 7 May 2025

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Health Advisor - Global Heat Health Information Network	P4	Geneva, Switzerland	To be determined	Fixed-term - 2 years
ORGANIZATIONAL UNIT WHO-WMO Climate and Health Joint Office (Applied Climate Services Section, Climate Services Division) Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES The Global Heat Health Information Network (GHHIN) Health Advisor will work under the overall guidance of the Senior Director of the Services Department (D/S) and report directly to the Head of the WHO-WMO Climate and Health Joint Office. The Health Advisor will oversee and ensure the technical integrity of GHHIN's workstreams and support the World Meteorological Organization (WMO) in its activities on extreme heat and health. Additionally, the Health Advisor will have a unique role to also support the World Health Organization (WHO) in deploying and coordinating the extreme heat activities that WHO contributes to the Network to ensure alignment. The Health Advisor will also work to strengthen collaboration between global and regional partners in addressing the health risks associated with extreme heat. The GHHIN Health Advisor will be a core member of the Network Technical Support Unit (TSU), working in close cooperation with the GHHIN Network Coordinator, Climate Services Network Coordinator, Extreme Heat Services Advisor, and Communications team. The Health Advisor is expected to oversee, coordinate, and ensure technical integrity of GHHIN's workstreams and projects. Specifically including:			QUALIFICATIONS Education Master's degree or equivalent from a recognized university or technical institute in public health or medicine. A first-level university degree in combination with two (2) additional years of relevant experience may be accepted in lieu of the advanced university degree. Experience - A minimum of 7 years of progressively responsible experience in public health policy, science, and practice around issues of climate change and public health. Mature experience managing public health emergencies, developing public health risk communication messaging, and the implementation of early warning systems required. - Demonstrated experience in the design and implementation of cross-sectoral projects involving climate and health, particularly in heat health or similar emerging risk areas. - Proven ability to negotiate and manage partnerships with multiple stakeholders, including government agencies, international organizations, and research institutions. - Hands-on experience working with vulnerable populations or developing countries to address heat-health risks is an advantage. - Experience in and/or working with local and national governments, such as the National Health System/Service required. Experience with the United Nations and/or World Health Organization would be a strong advantage. Other requirements - Successful candidates will demonstrate expert-level understanding of the intersections between climate change, extreme heat, and public health, with a focus on actionable solutions and early warning systems. - Have a proven track record to develop, implement, monitor and evaluate public health interventions and projects. - Ability to plan, organize and manage the work with minimum supervision. - Strong writing skills with the ability to draft clear, concise reports, documents, and correspondence. - Proven ability to simplify complex scientific concepts into practical tools and guidance for both global and local policy and decision-making. - Demonstrate strong judgment, initiative, and creativity, combined with excellent analytical, communication, writing, and interpersonal skills. - Ability to collaborate effectively with a diverse range of experts and partners, and to foster team spirit. Languages Excellent knowledge of English (both oral and written).	
1. TECHNICAL OVERSIGHT AND EVIDENCE SYNTHESIS: - Provide technical oversight for the development of key activities, including the WHO-WMO scientific synthesis report on Heat and Health, the 'What Works' platform for evaluating health interventions, and the creation of heat-related indicators and metrics; - Facilitate or provide technical assistance for the implementation of heat health warning systems and action plans at the country level, ensuring they are in line with WHO guidelines; - Oversee the development and review of journal articles, technical reports, toolkits, and guidance materials, ensuring technical accuracy and compliance before publication. This includes managing technical clearances and the production process. 2. STAKEHOLDER ENGAGEMENT: - Support GHHIN communications by reviewing the technical accuracy and consistency of public-facing media and communications materials. Provide media statements and speak on issues related to heat and health when needed; - Participate in regular GHHIN TSU and management committee meetings and join relevant WMO-led expert teams and selection committees as required. 3. CAPACITY-AND PROFESSIONAL DEVELOPMENT: - Facilitate capacity-building initiatives, including training, open-forums, masterclasses, workshops, and knowledge-sharing				

<p>events for WHO Regional Offices, GHHIN Regional Hubs, and other stakeholders;</p> <ul style="list-style-type: none">- Develop and disseminate educational resources on heat-related health risks tailored to regional and audience-specific needs;- Support the creation and rollout of technical training tool kits, including professional development support packages for climate and health practitioners. <p>4. SUPPORT TO THE WORLD HEALTH ORGANIZATION:</p> <ul style="list-style-type: none">- Provide technical and coordination support to WHO's extreme heat relevant technical activities and projects, and as appropriate and agreed, provide coordination and technical support to WHO Regional Offices / GHHIN Regional Hub activities to ensure coherence and alignment;- Support WHO's global assessment of the evidence on opportunities and barriers for climate information to protect from emerging health threats;- Support WHO's development of guidance and standards on indicators of extreme heat and health vulnerability, exposure and impact;- As appropriate and agreed, support the management of WHO sub-contracts to GHHIN regional hubs in SEAR / AMR, and ensure representation of WHO on regional advisory committees;- As appropriate and agreed, represent WHO's in UN-related coordination of heat and health under the UNSG Call to Action on heat.	<p>Knowledge of other official languages of the Organization would be an advantage.</p> <p>(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)</p>
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This post is funded from extra-budgetary funding.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 84672

Annual post adjustment on initial salary is: US\$ 62319 (in addition to the net base salary)

Additional Information:

Applications should be made online through the WMO e-recruitment system at <https://erecruit.wmo.int/public>. Do not send your application via multiple routes. Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Date of issue of vacancy notice: 7 April 2025