

No. O-Int/Circular/2026
भारत सरकार / Government of India
पृथ्वी विज्ञान मंत्रालय / Ministry of Earth Sciences
भारत मौसम विज्ञान विभाग / India Meteorological Department
मौसम विज्ञान के महानिदेशक का कार्यालय / Office of the Director General of
Meteorology
मौसम भवन, लोदी रोड़ / Mausam Bhavan, Lodi Road
नई दिल्ली-110003 (भारत) / New Delhi - 110003 (India)

Dated: 30.06.2026

Circular

Subject: **Announcement of WMO Vacancy Notices**

The details regarding the following vacancies are available at WMO e-recruitment website and has also been attached herewith for detailed information.

1. Director, D-2 (Fixed-term - 3 years) with the GEO Secretariat
2. Coordination Support Officer, P.1 (Fixed-term - 1 year), in Geneva, Switzerland
3. Partnerships Officer, P.3 (Fixed-term - 2 years), SOFF Secretariat.
4. Assistant Programme Officer, P.1 (Fixed-term - 2 years), SOFF Secretariat.

Interested and eligible IMD officials may apply for these vacancies as per the General guidelines to apply for WMO/UN vacancies which were circulated vide notice No. O-Int./Circular/2025(E-46272) dated 22.07.2025. It is also requested to intimate the same to Organisation Division at;

Email: organisation.imdhq@imd.gov.in


Dr. R.K. Giri
Sc.-F (Head Org.)
For DGM

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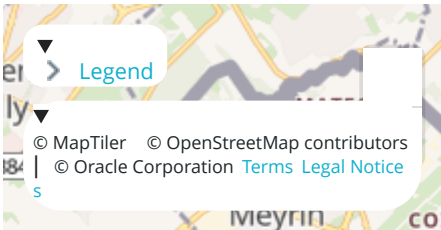
Director, D-2 (Fixed-term - 3 years)

Geneve, Switzerland

TRENDING

JOB INFO

Job Identification	34861
Posting Date	06/12/2026, 08:41 PM
Apply Before	07/13/2026, 03:29 AM
Locations	Geneve, Switzerland
Department	Group on Earth Observations Secretariat
Agency	World Meteorological Org
Vacancy Type	Fixed Term



JOB DESCRIPTION

Background

The position is located within the Group on Earth Observations (GEO) Secretariat. The Director will lead, facilitate and support activities of the Group on Earth Observations (GEO), based on the direction and supervision provided by the GEO Executive Committee.

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The GEO Secretariat Director is accountable to the WMO Secretary-General for administrative matters in accordance with WMO Financial and Staff Rules and Regulations.

Duties and Responsibilities

The incumbent will perform the following duties:

Policy and planning:

- a) Provide high-level strategic input on GEO's overall strategies and policies working through the Executive Committee and Plenary governance processes.
- b) Develop and execute annual Operating Plans aligned with, and in furtherance of GEO's strategies, directions and priorities provided by the Executive Committee and Plenary, with key performance indicators and an associated annual budget (including staffing requirements). Report to the Executive Committee and the Plenary on Secretariat performance against these indicators through periodic programmatic and financial reports.
- c) Advance the implementation of GEO's strategy by working with the Programme Board, and relevant Working Groups or Task Forces and by developing and fostering the evolution of GEO activities in line with the GEO Work Programme and the GEO Work Programme monitoring and evaluation framework.

Management and administration:

- a) Develop Executive Committee's and Plenary's agendas in cooperation with the Co-Chairs and facilitating effective discussions leading to operational decisions.
- b) Oversee the preparation of all necessary documents for the efficient and effective functioning of GEO, including programmatic, budgetary and financial reports, for Executive Committee or Plenary approval.
- c) Ensure effective organization of meetings of other GEO bodies, including the Programme Board, Task Forces, and Working Groups.
- d) Oversee the development and maintenance of the GEO Infrastructure, fostering its integration with emerging technologies, such as Artificial Intelligence, to support the vision of "Earth Intelligence for All", if applicable.

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- e) Develop and execute annual GEO Secretariat operating budget and oversee the use of GEO Trust Fund resources, ensuring financial responsibility in compliance with GEO rules of procedures and the relevant WMO regulations.
- f) Manage human resources of the Secretariat and provide strategic oversight on the development of a staffing plan, recruitment of qualified candidates, supervision and evaluation of staff performance, and create an inclusive work environment that entails trust, creative thinking, collaboration, transparency, well-being and recognition.
- g) Guide and oversee all activities of the Secretariat and assure compliance of the Secretariat's activities with applicable WMO legal, regulatory and ethics rules
- h) Carry out all other relevant duties as required by the GEO Executive Committee or Plenary.
- i) Provide authoritative guidance and strong leadership to the GEO secretariat to ensure cross-institutional synergy and the timely implementation of governing body decisions.

Stakeholder engagement:

- a) Develop and execute GEO engagement strategy and communication activities both for GEO members and external stakeholders; Organize GEO fora, symposia and other GEO community events in coordination with the Executive Committee and Programme Board as appropriate.
- b) Act as an internationally recognized champion and advocate, communicate and demonstrate the value of Earth observations to a wide range of stakeholders, including, UN bodies, academia, commercial sector and civil society, consistent with the engagement strategy endorsed by the Executive Committee, seeking to actively catalyse partnerships that accelerate environmental, societal and economic impact.
- c) Maintain a solid understanding of priorities, interests and capacities of the GEO community, including downstream users and the private sector. In consultation with the Executive Committee, Programme Board, and GEO principals, engage with GEO's Member Governments, Participating Organizations, and Associates to increase their involvement in and support for GEO activities.

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- d) In alignment with, and under the direction and oversight of GEO governing bodies, engage in resource mobilization to build and pursue high-level strategic partnerships to identify and secure funds, staffing and other resources for the GEO Trust Fund in support of Secretariat operations and key activities in.
- e) Represent GEO, and support the representation of GEO Members' collective interests, at the highest level in relevant international and intergovernmental fora.
- f) Duly and systematically share the lessons learned during the Implementation of GEO among stakeholders.

Required Skills and Experience

Education:

Masters degree or equivalent in natural, social, or applied sciences, relevant to GEO activities. A Doctorate or equivalent would be an advantage.

Experience:

- a) A minimum of 15 years professional experience in leading complex, data-intensive scientific or environmental initiatives, combining Earth Observations experiences, either programmatic, engineering, or scientific, including the development of practical applications.
- b) A minimum of 10 years experience in organizational management at a senior or executive level. This includes sound financial and human resources management, demonstrated capacity to lead a successful team as well as the capacity for formulating and executing organizational strategies and plans. Management experience in an international organisation will be an asset.
- c) Proven experience with successfully engaging with a wide range of stakeholders (including, but not limited to national governments and national agencies, international organizations, non-profit organizations, and the private sector) and facilitating collaboration across national and cultural borders. Demonstrated experience with resource mobilization and leveraging multiple stakeholder partnerships is desirable.

Other Requirements:

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- a) Excellent and demonstrated leadership, teamwork and decision-making skills. Maturity of judgment, initiative, strategic thinking, and originality of ideas balanced with the sensitivity to work within an established organization
- b) Demonstrated ability to build, maintain, and leverage partnerships across disciplines and sectors for the advancement of organization goals and priorities.
- c) Well acquainted in GEO culture and the GEO community including those engaged in the GEO Work Programme and related activities.
- d) Broad knowledge of Earth Observation and its socio-economic value, with insights into the impact of digital transformation and Artificial Intelligence on the field.
- e) Ability to communicate and serve as a persuasive and engaging proponent for the opportunities that Earth Observation offers for building a sustainable and prosperous world for the future, and for the role of the GEO Secretariat to improve global coordination and collaboration towards this end.

Languages:

- a) Excellent knowledge of English (both oral and written). (Note: the working language of the Group on Earth Observations Secretariat is English).
- b) Knowledge of other working and/or official languages of the WMO Secretariat would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)

Competencies

The Director must demonstrate managerial-level proficiency in the following competencies:

- Communication & Influence
- Collaboration & Team Dynamics
- Inclusive Mindset & Cultural Awareness
- Decision Making & Problem Solving
- Integrity & Accountability
- Innovation & Digital Agility
- Stakeholder Understanding & Engagement

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Salary and Allowances

Annual net base salary on initial appointment is:
US\$130,477

Annual post adjustment on initial salary is: US\$113,254
(in addition to the net base salary)

Additional Information:

GEO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age is 65. Pursuant to WMO Standing Instructions, the minimum age to be eligible for consideration for vacant positions is 18, and the maximum age must enable the candidate to serve for at least the term of the contract before reaching mandatory age of separation.

Probation

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

Applications:

Applications should be made online through the WMO e-recruitment system. Do not send your application via multiple routes. GEO no longer accepts applications via post or email. Only applicants for whom GEO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Sexual harassment, exploitation, and abuse of authority

GEO does not tolerate harassment, sexual harassment, exploitation, discrimination and abuse of authority. All selected candidates, therefore, undergo relevant checks and are expected to adhere to the respective standards and principles.

Scam alert

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GEO does not charge a processing fee at any stage of its recruitment, selection, and hiring processes (i.e., application stage, interview stage, validation stage, or appointment and training). GEO will not ask for applicants' bank account information.

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Similar Jobs

Partnerships Officer, P.3 (Fixed-term - 2 years)

Geneve, Switzerland • Posted on 06/18/2026 •



TRENDING

Associate Programme Officer, P.2 (Fixed-Term - 1 year)

Geneve, Switzerland • Posted on 06/19/2026 •



TRENDING

Assistant Programme Officer, P.1 (Fixed-term - 2 years)

Geneve, Switzerland • Posted on 06/22/2026 •



TRENDING

Coordination Support Officer, P.1 (Fixed-term - 1 year)

Geneve, Switzerland • Posted on 06/12/2026 •



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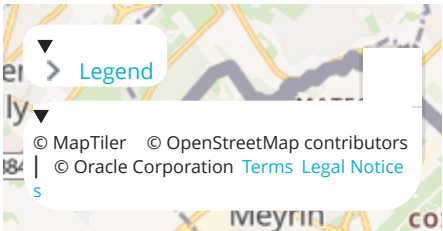
Coordination Support Officer, P.1
(Fixed-term - 1 year)

Geneve, Switzerland

 **TRENDING**

JOB INFO

Job Identification	34855
Posting Date	06/12/2026, 06:48 PM
Apply Before	07/13/2026, 03:29 AM
Locations	 Geneve, Switzerland
Department	Office of the Chief of Staff
Agency	World Meteorological Org
Grade	P1
Vacancy Type	Fixed Term



JOB DESCRIPTION

Background

This position is located in the Office of the Chief of Staff. The focus of this position is to support the implementation of the WMO Youth Action Plan and strengthen WMO's engagement with youth across the

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Organization and with partners, in line with United Nations system-wide priorities.

The incumbent works within established WMO regulations, rules, policies and procedures, as well as the WMO Youth Action Plan, relevant WMO Bodies decisions, the United Nations Youth Strategy (Youth 2030), guidance issued by the United Nations Youth Office, and specific instructions provided by the supervisor.

Duties and Responsibilities

Under the direct supervision of the Chief of Staff, the Coordination Support Officer will be responsible for the following duties:

1. Serve as the WMO Youth representative and focal point for all youth related engagement and coordination.
2. Assist WMO in the implementation of the Youth Action Plan, including reporting WMO youth activities to the UN Youth Office, providing guidance on integrating youth priorities into WMO's broader strategic initiatives and supporting youth focal points across the Secretariat, WMO bodies and Members.
3. Contribute to preparation of background documents, talking points, briefing notes, presentations and other information resources related to WMO Youth Action Plan and youth initiatives.
4. Contribute to mapping and guiding youth-oriented activities and partnerships across the organization.
5. Map and support youth related activities across the WMO portfolio.
6. Lead youth communication efforts in coordination with the Global Communication and Engagement Office.
7. Ensure efficient administrative coordination and operational support to enhance the coherence, visibility and timely delivery of WMO youth engagement activities. This extends to:
 - a. coordinating meetings and events, maintaining records and databases of youth-related activities and stakeholders, and facilitating internal information flow across the Secretariat.
 - b. support the preparation and submission of reports by compiling inputs and ensuring adherence to

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deadlines, as well as assist with document management, correspondence and communication processes.

c. monitor action points, support logistical arrangements for youth initiatives, and ensure efficient administrative coordination in line with WMO rules and procedures.

Required Skills and Experience

Education:

Master's degree or equivalent in international relations, business administration, international development or climate related studies or a closely related field. A first-level university degree or equivalent in combination with two years of additional directly relevant experience may be accepted in lieu of the master's degree.

Experience:

- At least 1 year progressively responsible experience in drafting strategic frameworks or action plans, particularly within the UN system or other international organizations.
- Strong understanding of youth engagement strategies and best practices.
- Excellent communication and stakeholder engagement skills, with the ability to liaise across diverse cultures and sectors.
- Familiarity with WMO's mandate and expertise in climate, weather, and water issues is an asset.

Languages:

Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.

(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)

Competencies:

The Coordination Support Officer must demonstrate managerial-level proficiency in the following competencies:

- Communication & Influence
- Collaboration & Team Dynamics
- Inclusive Mindset & Cultural Awareness

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- Decision Making & Problem Solving
- Integrity & Accountability
- Innovation & Digital Agility
- Stakeholder Understanding & Engagement

Salary and Allowances:

The position is funded from extra-budgetary funding.

Annual net base salary on initial appointment is: US\$ 43,834

Annual post adjustment on initial salary is: US\$ 37,392 (in addition to the net base salary)

Additional Information:

WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age is 65. Pursuant to WMO Standing Instructions, the minimum age to be eligible for consideration for vacant positions is 18, and the maximum age must enable the candidate to serve for at least the term of the contract before reaching mandatory age of separation.

Probation

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

Applications:

Applications should be made online through the WMO e-recruitment system.

Do not send your application via multiple routes. WMO no longer accepts applications via post or email. Only applicants for whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Sexual harassment, exploitation, and abuse of authority

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WMO does not tolerate harassment, sexual harassment, exploitation, discrimination and abuse of authority. All selected candidates, therefore, undergo relevant checks and are expected to adhere to the respective standards and principles.

Scam alert

WMO does not charge a processing fee at any stage of its recruitment, selection, and hiring processes (i.e., application stage, interview stage, validation stage, or appointment and training). WMO will not ask for applicants' bank account information.

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Similar Jobs

Assistant Programme Officer, P.1
(Fixed-term - 2 years)

Geneve, Switzerland • Posted on
06/22/2026 •



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Associate Programme Officer, P.2
(Fixed-Term - 1 year)

Geneve, Switzerland • Posted on
06/19/2026 •



TRENDING

Partnerships Officer, P.3 (Fixed-term - 2 years)

Geneve, Switzerland • Posted on
06/18/2026 •



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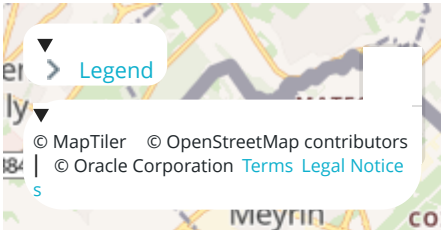
Partnerships Officer, P.3 (Fixed-term - 2 years)

Geneve, Switzerland

TRENDING

JOB INFO

Job Identification	35007
Posting Date	06/19/2026, 01:33 AM
Apply Before	07/10/2026, 03:29 AM
Locations	Geneve, Switzerland
Department	SOFF Secretariat
Agency	World Meteorological Org
Vacancy Type	Fixed Term



JOB DESCRIPTION

Background

This position is located in the Partnerships Section of the Systematic Observations Financing Facility Secretariat. The Partnerships Officer reports to the Deputy Director/Head of Partnerships, P5, under the overall leadership of the SOFF Secretariat Director.

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The Partnerships Officer will contribute to further development and implementation of SOFF's Resource Mobilization Strategy, with a primary focus on the acquisition, retention and stewardship of public sector funders, including sovereign donors and other public financing partners supporting strategic engagement, resource mobilization and partnership management across a diverse portfolio of public, philanthropic and private sector partners.

The incumbent will be responsible for advancing the resource mobilization stream related to direct funding, while contributing to the coherence and effectiveness of SOFF's broader resource mobilization efforts, including coordination with the innovative finance stream.

The position requires strong fundraising expertise, sound political and institutional judgment, experience managing donor pipelines and CRM systems, and the ability to cultivate and maintain relationships with a diverse range of funding and strategic partners.

Duties and Responsibilities

Under the leadership of the SOFF Director and the direct supervision of the SOFF Deputy Director/Head of Partnerships, the incumbent will be responsible for the following duties:

1.Resource Mobilization Strategy

- Contribute to the further development, operationalization and implementation of the SOFF Resource Mobilization Strategy.
- Support the development of annual and multi-year resource mobilization plans, targets, donor engagement priorities and outreach approaches.
- Contribute to the alignment of the direct funding stream with SOFF's broader resource mobilization strategy, including coordination with the innovative finance stream and other partnership initiatives.
- Provide analytical inputs to inform strategic decision-making on donor engagement, funding opportunities, partnership positioning and resource mobilization priorities.
- Monitor trends in official development assistance, climate finance, development finance, public funding priorities and relevant philanthropic funding relevant to SOFF's mandate.

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2. Donor Acquisition and Pipeline Management

- Map, analyze and prioritize prospective public funders, with a particular focus on sovereign donors, development cooperation agencies, climate finance institutions and other public financing partners.
- Identify engagement opportunities with related philanthropies and other partners that may complement or catalyze public funding for SOFF.
- Develop and maintain donor intelligence, prospect profiles, engagement plans and funding pipelines using SOFF's CRM and related tracking systems.
- Prepare tailored funding proposals, donor briefs, pitch materials and other resource mobilization products for prospective funders.
- Support and follow up on outreach, donor consultations and funding discussions to advance prospects through the funding pipeline.
- Identify entry points for senior-level engagement and recommend targeted actions to convert priority prospects into SOFF funders.

3. Donor Retention and Stewardship

- Support the stewardship and retention of existing public funders by contributing to regular communication, strategic updates, reporting, visibility and engagement activities.
- Organize and support donor meetings, briefings, presentations, partnership dialogues and resource mobilization events involving existing public funders and other strategic partners.
- Prepare high-quality donor-facing materials, including updates on SOFF results, funding needs, investment cases and strategic opportunities.
- Maintain accurate records of donor interactions, commitments, follow-up actions and relationship status in SOFF's CRM and related information management systems.
- Contribute to the development of tailored engagement and recognition approaches for SOFF funders, in coordination with communications and governance colleagues.

4. Governance

- Prepare resource mobilization inputs for the SOFF Steering Committee, SOFF funders, the SOFF Advisory Board and other governance platforms, including briefing notes and talking points.
- Follow up on governance decisions, recommendations and action points related to

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resource mobilization.

- Ensure resource mobilization information provided to governance bodies is accurate, consistent and aligned with SOFF priorities.
- Coordinate resource mobilization plans with SOFF funders, founders, partners and key initiatives supported by SOFF.

Required Skills and Experience

Education:

Master's degree or equivalent in finance, economics, business administration, development studies, international relations, environment studies, public policy or a related field. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced degree.

Experience:

- A minimum of five (5) years of progressively responsible professional experience in resource mobilization, fundraising, partnerships, donor relations or development finance is required.
- Proven track record in mobilizing significant funding from public funders, sovereign donors, development cooperation agencies, philanthropic organizations or other institutional funding partners is required.
- Experience developing and implementing fundraising strategies, donor engagement plans or resource mobilization campaigns is required.
- Demonstrated experience preparing funding proposals, donor briefs, investment cases, partnership materials or similar fundraising products is required.
- Experience working with CRM systems, donor databases, pipeline management tools or equivalent relationship management systems is required.
- Existing professional networks or prior relationship management experience with sovereign donors and/or related philanthropic organizations is desirable.
- Experience mobilizing resources for climate, environment, resilience, development, humanitarian or international cooperation initiatives is desirable.
- Experience working with or within the United Nations system, international financial institutions,

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multilateral funds, development organizations or government donor institutions is an advantage.

- Experience working in developing countries is an advantage.

Other Requirements:

- Strong analytical skills; capacity to synthesize and present complex financial or strategic information clearly
- Knowledge of climate finance and, public and private-sector engagement mechanisms relevant to development and resilience.
- Strong drafting, presentation and interpersonal skills.
- Proven ability to work collaboratively within multicultural, multi-institutional teams.
- Ability to establish and maintain effective working relationships with private-sector and philanthropic stakeholders.
- Proactive attitude and creativity in identifying new engagement opportunities.

Languages:

Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.

(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)

Competencies:

The Partnerships Officer must demonstrate managerial-level proficiency in the following competencies:

- Communication & Influence
- Collaboration & Team Dynamics
- Inclusive Mindset & Cultural Awareness
- Decision Making & Problem Solving
- Integrity & Accountability
- Innovation & Digital Agility
- Stakeholder Understanding & Engagement

Salary and Allowances

The position is funded from extra-budgetary funding.

Annual net base salary on initial appointment is: US\$ 71,335

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Annual post adjustment on initial salary is: US\$ 61,919
(in addition to the net base salary)

Additional Information:

WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age is 65. Pursuant to WMO Standing Instructions, the minimum age to be eligible for consideration for vacant positions is 18, and the maximum age must enable the candidate to serve for at least the term of the contract before reaching mandatory age of separation.

Probation

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

Applications:

Applications should be made online through the WMO e-recruitment system.

Do not send your application via multiple routes. WMO no longer accepts applications via post or email. Only applicants for whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written test and/or an interview.

Sexual harassment, exploitation, and abuse of authority

WMO does not tolerate harassment, sexual harassment, exploitation, discrimination and abuse of authority. All selected candidates, therefore, undergo relevant checks and are expected to adhere to the respective standards and principles.

Scam alert

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appointment and training). WMO will not ask for applicants' bank account information.

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Similar Jobs

Director, D-2 (Fixed-term - 3 years)

Geneve, Switzerland • Posted on 06/12/2026 •



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Associate Programme Officer, P.2
(Fixed-Term - 1 year)

Geneve, Switzerland • Posted on 06/19/2026 •



 TRENDING

Assistant Programme Officer, P.1
(Fixed-term - 2 years)

Geneve, Switzerland • Posted on 06/22/2026 •



 TRENDING

Coordination Support Officer, P.1
(Fixed-term - 1 year)

Geneve, Switzerland • Posted on 06/12/2026 •



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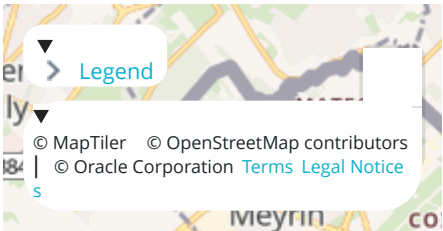
Assistant Programme Officer, P.1 (Fixed-term - 2 years)

Geneve, Switzerland

TRENDING

JOB INFO

Job Identification	35058
Posting Date	06/22/2026, 08:41 PM
Apply Before	07/14/2026, 03:29 AM
Locations	Geneve, Switzerland
Department	SOFF Secretariat
Agency	World Meteorological Org
Grade	P1
Vacancy Type	Fixed Term



JOB DESCRIPTION

Background

This position is located in the Operations Team of the Systematic Observations Financing Facility Secretariat. The Assistant Programme Officer will report to the SOFF Head of Operations (Programme Management

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Officer) and work closely with the SOFF Operations team.

Duties and Responsibilities

The Assistant Programme Officer contributes to the coordination of a designated project portfolio of SOFF-supported countries. Guided by the Head of Operations (Programme Management Officer), the incumbent will provide direct support to SOFF operational partners in the designated countries. More specifically:

- 1) Support coordination, communication and engagement with Implementing Entities, SOFF Peer Advisors, National Meteorological Services and the WMO Technical Authority for the designated portfolio.
 - 2) Support the review and quality assurance of the portfolio;
 - 3) Track progress of the Readiness outputs and the preparation of SOFF Investment Funding Requests;
 - 4) Maintain and continuously update the SOFF operations database and monitor implementation progress;
 - 5) Support development of SOFF Operational Frameworks and documents related to provide operational guidance to SOFF Operational Partners.
 - 6) Contribute to the preparation of Steering Committee documents and presentations related to SOFF Operations, including documentation intended to position SOFF in the UNFCCC and at high-level forums and support Resource Mobilization.
- Coordinate and support the organization of SOFF operational events and meetings, including Regional Workshops and other engagements.
- 8) Assist in the preparation of operational analytics, including presentations providing data analysis and visualizations; and support the consultations with SOFF partners to capture lessons learned.
 - 9) Carry out other duties, as required.

Required Skills and Experience

Education:

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Master's degree or equivalent in Environmental Science, Environmental Affairs, Geography, International Relations, International Development Studies, Business Administration, or a closely related field. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced degree.

Experience:

At least 1 year progressively responsible experience related to climate change, climate finance, environmental science showing detailed understanding and excellent capacity to conduct research and analysis on scientific, economic, social, and political dimensions of climate change. Knowledge of data collection systems and proficient in Microsoft Excel.

Other Requirements:

- Strong analytical skills; capacity to synthesize and present complex financial or strategic information clearly
- Strong drafting, presentation and interpersonal skills.
- Proven ability to work collaboratively within multicultural, multi-institutional teams.
- Ability to establish and maintain effective working relationships with private-sector and philanthropic stakeholders.
- Proactive attitude and creativity in identifying new engagement opportunities.

Languages:

Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.

(Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)

Competencies:

The Assistant Programme Officer must demonstrate individual-level proficiency in the following competencies:

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- Communication & Influence
- Collaboration & Team Dynamics
- Inclusive Mindset & Cultural Awareness
- Decision Making & Problem Solving
- Integrity & Accountability
- Innovation & Digital Agility
- Stakeholder Understanding & Engagement

Salary and Allowances

The position is funded from extra-budgetary funding.

Annual net base salary on initial appointment is: US\$ 43,834

Annual post adjustment on initial salary is: US\$ 38,048 (in addition to the net base salary)

Additional Information:

WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age is 65. Pursuant to WMO Standing Instructions, the minimum age to be eligible for consideration for vacant positions is 18, and the maximum age must enable the candidate to serve for at least the term of the contract before reaching mandatory age of separation.

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Similar Jobs

Associate Programme Officer, P.2
(Fixed-Term - 1 year)

Geneve, Switzerland • Posted on
06/19/2026 •



TRENDING

Coordination Support Officer, P.1
(Fixed-term - 1 year)

Geneve, Switzerland • Posted on
06/12/2026 •



TRENDING

Partnerships Officer, P.3 (Fixed-term - 2 years)

Geneve, Switzerland • Posted on
06/18/2026 •



TRENDING

Director, D-2 (Fixed-term - 3 years)

Geneve, Switzerland • Posted on 06/12/2026 •

 TRENDING

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