



**India Meteorological Department
Mausam Bhawan, Lodi Road
New Delhi-110003**

NOTICE INVITING EOI

Tender Enquiry No.DGM-HQ-32011(110)/1/2021

Dated: 12 .10.2021

1. Director General of Meteorology (DGM), India Meteorological Department (IMD), Ministry of Earth Sciences (MoES), Government of India, on behalf of President of India invites, **ONLINE Expression of Interest (EOI)** on No –cost & No commitment basis to reach out to actual requirement ,associated cost and other aspects from eligible and qualified Indian consulting agencies with proven experience, resources and professional expertise to conduct “**ENGAGEMENT OF AN AGENCY TO CONDUCT ECONOMIC IMPACT ANALYSIS OF THE SERVICES BEING PROVIDED BY INDIA METEOROLOGICAL DEPARTMENT**”. EOI document on complete solution along with *tentative finance expenditure* to execute the project must be submitted as per **EOI document**.
2. Name of Goods/Articles/Services : “**ENGAGEMENT OF AN AGENCY TO CONDUCT ECONOMIC IMPACT ANALYSIS OF THE SERVICES BEING PROVIDED BY INDIA METEOROLOGICAL DEPARTMENT**”
3. Specification and Quantity : As per annexure-I
4. The schedule is as follows:

1.	PRE BID Conference: Date /Time and Venue	22/10/2021, 1100 hrs Mausam Bhawan, Lodhi Road New Delhi
2.	Closing date and time for submission of EOI	22/11/2021 /1800 Hrs
3.	EOI Opening date & time	25/11/2021 /1500 Hrs
4.	Place of EOI Opening	Central Purchase Unit, O/o DGM, IMD, Lodi Road ,New Delhi.
5.	Earnest Money Deposit (EMD)/	Rs. Nil

5. The EOI Document can be downloaded from the web site <https://eprocure.gov.in/eprocure/app> and <https://internal.imd.gov.in/pages/tender.php> and upload their bids **ONLINE** on <https://eprocure.gov.in/eprocure/app>.

6. All prospective bidders are requested to attend the Pre Bid meeting if mentioned above. The venue, date and time are indicated in the Para 4 above.
7. In the event of the EOI opening date being declared as holiday for the purchase organization, the EOI will be opened on the next working day; the venue and time of tender opening remaining the same
8. Purchaser :
The President of India
Through Director General of Meteorology,
India Meteorological Department,
Lodi Road, New Delhi-110003
9. Consignee:
India Meteorological Department,
Lodi Road, New Delhi-110003
10. Inspecting Authority:
India Meteorological Department,
Lodi Road, New Delhi-110003.
11. Inspection officer:
Authorized Representative of Inspecting Authority

Head, Central Purchase Unit
O/o Director General of Meteorology,
India Meteorological Department,
Lodi Road, New Delhi-110003.
Email- cpu.imd@imd.gov.in



भारत मौसम विज्ञान विभाग
लोदी रोड, नई दिल्ली -110003

ई.ओ.आई आमंत्रित करने की सूचना

निविदा जाँच सं. DGM-HQ-32011(110)/1/2021

दिनांक: . 12.10.2021

1. मौसम विज्ञान के महानिदेशक) मौविमनि), भारत मौसम विज्ञान विभाग)भा.मौ.वि.वि(, पृथ्वी विज्ञान मंत्रालय, भारत सरकार, भारत के राष्ट्रपति की ओर से ,” **ENGAGEMENT OF AN AGENCY TO CONDUCT ECONOMIC IMPACT ANALYSIS OF THE SERVICES BEING PROVIDED BY INDIA METEOROLOGICAL DEPARTMENT** “के लिये वास्तविक आवश्यकता , संबद्ध लागत और अन्य पहलुओं को समझने के लिए ,पात्र और योग्य प्रमाणित अनुभव, संसाधनों और पेशेवर विशेषज्ञता वाली भारतीय परामर्श एजेंसियों से “न ही लागत और न ही प्रतिबद्धता के आधार पर रुचि की अभिव्यक्ति (ई ओ आई) आमंत्रित की जाती है | परियोजना पर अमल करने के लिए अस्थाई वित्त व्यय के साथ -साथ पूर्ण समाधान पर ई ओ आई दस्तावेज के अनुसार प्रस्तुत किये जाने चाहिए |
2. **सामान/ वस्तुएँ/ सेवाओं का नाम:** "भारत मौसम विज्ञान विभाग द्वारा प्रदान की जा रही सेवाओं से आर्थिक प्रभाव विश्लेषण करने के लिए एक एजेंसी की नियुक्ति"
3. **विनिर्देशन और मात्रा :** अनुबंध- । के अनुसार |
4. ई.ओ.आई अनुसूची इस प्रकार है:

1.	प्री बिड कांफ्रेंस: दिनांक / समय और स्थान	22/10/2021, 1100 hrs मौसम भवन, लोदी रोड नई दिल्ली
2.	ई.ओ.आई जमा करने की अंतिम तिथि व समय	22/11/2021 /1800 Hrs
3.	ई.ओ.आई खोलने की तिथि व समय (तकनीकी बिड)	25/11/2021 /1500 Hrs
4.	ई.ओ.आई खोलने का स्थान	केंद्रीय क्रय एकक (कें.क्र.ए) मौसम विज्ञान के महानिदेशक का कार्यालय लोदी रोड नई दिल्ली -
5.	धरोहर राशि (ई एम डी):	शून्य

5. ईआई.ओ. दस्तावेज <https://eprocure.gov.in/eprocure/app> व
<https://internal.imd.gov.in/pages/tender.php> से डाउनलोड किये जा सकते हैं
तथा अपने दस्तावेज ऑनलाइन <https://eprocure.gov.in/eprocure/app> पर अपलोड करें।

6. सभी संभावित निविदाकारों से अनुरोध है कि उपरोक्त पैरा 4 में ऊपर उल्लेखित स्थान, तिथि और समय के अनुसार वे बोली पूर्व बैठक में भाग लें।

7. यदि ई आई.ओ.खोलने की तारीख के दिन क्रय संगठन का अवकाश घोषित होता है तो ईआई.ओ. अगले कार्य दिवस को खोली जाएगी। ई आई.ओ.खोलने का स्थान और तारीख वही रहेंगे।

8. क्रयकर्ता: भारत के महामहिम राष्ट्रपति
भा.मौ.वि.वि.के माध्यम से
भारत मौसम विज्ञान विभाग,
लोदी रोड, नई दिल्ली-110003

9. परेषिति: भारत मौसम विज्ञान विभाग
लोदी रोड, नई दिल्ली-110003

10. जाँच प्राधिकारी: भारत मौसम विज्ञान विभाग
लोदी रोड, नई दिल्ली-110003

11. जाँच अधिकारी: जाँच प्राधिकारी का प्राधिकृत प्रतिनिधि

प्रमुख, केंद्रीय क्रय एकक (कें.क्र.ए) ,
मौसम विज्ञान के महानिदेशक का कार्यालय,
लोदी रोड, नई दिल्ली- 110003
Email- cpu.imd@imd.gov.in



**EXPRESSION OF INTEREST (EOI)
FOR ENGAGEMENT OF AN AGENCY
TO CONDUCT ECONOMIC IMPACT ANALYSIS
OF THE SERVICES BEING PROVIDED BY
INDIA METEOROLOGICAL DEPARTMENT**

Government of India
Ministry of Earth Sciences,
India Meteorological Department,
Mausam Bhavan, Lodi Road, New Delhi – 110003

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3. BACKGROUND

India Meteorological Department (IMD) is the nodal agency of the Government of India under the Union Ministry of Earth Sciences for all aspects related to operational weather and climate services in the country. This includes collection and archival of meteorological data, its utilization in operational weather & climate monitoring and forecasting and generate various weather and climate services products. IMD has a network of observatories covering the entire landmass of the country and surrounding sea areas from where ground-based, airborne and satellite observations are routinely taken. The main functions of IMD are:

- i. To take meteorological observations and to provide current and forecast meteorological information for optimum operation of weather and climate sensitive activities like agriculture, irrigation, shipping, aviation, offshore oil explorations, etc.
- ii. To warn against severe weather phenomena like tropical cyclones, norwesters, thunderstorms, duststorms, heavy rains, cold and heat waves, etc., which cause destruction of life and property.
- iii. To provide meteorological statistics required for agriculture, water resource management, industries, oil exploration and other nation-building activities.
- iv. To conduct and promote research in meteorology and allied disciplines.

IMD has six Regional Meteorological Centres at Mumbai, Chennai, New Delhi, Kolkata, Nagpur and Guwahati. It also has different types of operational units such as Meteorological Centres at state capitals, Forecasting Offices, Agro-meteorological Advisory Service Centres, Flood Meteorological Offices, Area Cyclone Warning Centres and Cyclone Warning Centres. In addition, IMD has specialized Divisions/sub-offices/sections for rendering Agrometeorological, Hydrometeorological, Aviation, Cyclone Warning, Climate, Environment Monitoring & Air Quality forecasting, Training, Marine, Positional Astronomy and several other services as described below:

3.1 Weather Forecasting Services: IMD provides current weather and forecast information at all temporal ranges- very short/short/medium/long-range to the country as a whole. Location Specific Forecast for cities is issued for 250 stations, and state-wise Local Weather Forecast for next 7 days is issued for 450 stations. Fog warning services, Heat wave warning, Thunderstorm warning and Heavy rainfall forecasts have improved significantly. Implementation of Heat Action Plan has brought about a significant reduction in number of deaths due to Heat. Forecast is provided to Power sector on a limited scale through a dedicated website for POSOCO. Improved special Highway forecast is provided for the benefit of travelers, commercial trucks, food & grain supplies etc. covering NW India, Goa, Kerala, Tamil Nadu, Karnataka and Maharashtra. Services are also provided for Mountain Weather Forecast & Marine sector including fisherman warnings, port warnings etc. These services have helped many sectors like army operations, air operation, agriculture, tourism, mountaineering, aviation, roads and communications, power generation, water management, environmental studies, Sports & Adventure, Transport, Government Authorities, NGOs and Public in general.

3.2 Cyclone Warning Services: Regional Specialized Meteorological Centre (RSMC) Tropical Cyclones, IMD has the responsibility of maintaining round the clock watch

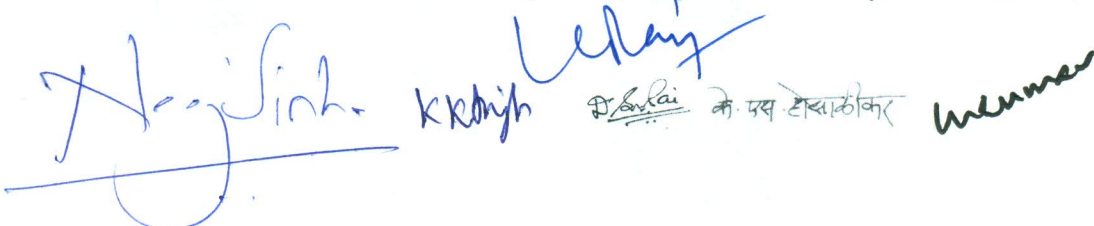
Handwritten signatures and text:
Ajay Singh
K. R. Singh
D. S. Rai
के. एस. देसायकर
M. S. Kumar
3

over the entire North Indian Ocean and issuing Tropical Weather Outlooks and Tropical Cyclone Advisories for the benefit of the countries in the WMO/ESCAP Panel region bordering the Bay of Bengal and the Arabian Sea, namely, Bangladesh, Maldives, Myanmar, Oman, Pakistan, Sri Lanka, Yemen and Thailand. The main activities of RSMC are: (i) Analysis and processing of global meteorological data for diagnostic and prediction purposes. (ii) Detection, tracking and prediction of cyclonic storms in the Bay of Bengal and the Arabian Sea. (iii) Issue of Tropical Weather Outlook once daily (at 0600 UTC) and an additional outlook at 1700 UTC in the event of a depression which is likely to intensify into a cyclonic storm. (iv) Issue of cyclone advisories to the Panel countries 8 times a day (v) Issue of storm surge advisories etc. IMDs Cyclone warning services have improved tremendously over the years leading to minimum loss of human lives, decrease in the area of evacuation and hence evacuation cost, decrease in ex-gratia paid by Govt. to survivors etc.

3.3 Climate Services: IMD is the nodal Government agency responsible for providing operational climate services required for the country. IMD provides Climate Services through its Office of Head, Climate Research & Services (CRS) at Pune. CRS has been carrying out many India specific climate related activities like Climate Monitoring and Analysis, Climate Prediction (Seasonal Forecasts), Climate Data Management & supply, Climate Research and Climate Applications. Further, with an objective to expand climate service activity across south Asia, since May 2017, Climate Services, CRS has also taken up additional responsibility to work as WMO recognized Regional Climate Centre (RCC) for the South Asia and as technical coordinator of the South Asian Climate Outlook Forum (SASCOF). As a Climate Service for Health, IMD has recently initiated (on experimental basis) preparation of climate information for health, for Vector borne diseases like Dengue and Malaria for the country.

3.4 Aviation Meteorological Services: IMD provides crucial meteorological services to both the national and international civil aviation operators at civil aerodromes, in fulfillment of the specifications prescribed by the International Civil Aviation Organization (ICAO) and the Director-General of Civil Aviation (DGCA), Government of India. The objective is to contribute towards the safety, economy, regularity and efficiency of air navigation. IMD caters to these services through a network of 4 Meteorological Watch Offices (MWOs), 18 Aerodrome Meteorological Offices and 70 Aeronautical Meteorological Stations. The briefing and documentation to the operators is provided either through manual or automated means. The web based information dissemination system known as On-line Briefing System (OLBS) of IMD is being maintained by the meteorological offices functioning at the international airports at Chennai and New Delhi, through which the registered users can directly download the forecast products as desired. Apart from the primary communication channels of AAI, the department has all advanced communication modes for the dissemination of aviation meteorological information.

3.5 Agrometeorological Advisory Services: IMD provides Agro-Meteorological Advisory Services to the farming community of the country, in collaboration with

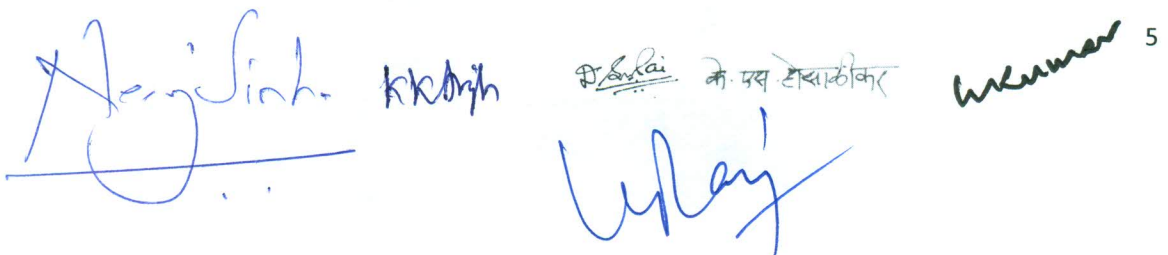
The bottom of the page features several handwritten signatures and notes. On the left, there is a large signature in blue ink. To its right, there are smaller signatures and the text 'के.एस. देसाय' (K.S. Desai) written in blue ink. Further right, there is another signature in black ink. The page number '4' is located at the bottom right corner.

Central Government agencies and State Governments, through various modes of communication. The prime objective of these services is to minimize the impact of adverse weather and climatic conditions on crops and to make use of crop-weather relationships to boost agricultural production. Farmers make use of these services for planning the operations like sowing, irrigation, application of fertilizer and pesticide, harvest and protection of crops from weather and climate disasters. Weather based agromet advisory are issued twice a week for 698 rural districts in the country. Experimental block level agromet advisory are issued twice a week for about 3000 blocks presently. At present, more than 43 million Farming households are receiving SMS on crop advisories through m-Kisan portal and PPP including mass media and social media. Meghdoot mobile app has been developed in collaboration with IITM and ICRISAT to assist the farmers by giving biweekly agromet advisory service. All India AAS bulletin based on Extended Range Forecast (ERF) in collaboration with CRIDA, Hyderabad is issued every Friday.

3.6 Hydrometeorological Services: IMD renders assistance and advice on the meteorological aspects of Hydrology, Water management and multipurpose river valley projects management. These services are utilized by the Central Water Commission, Ministry of Agriculture, Ministry of Water Resources, Railways, Damodar Valley Corporation Flood Control authorities and the state governments. Flood Meteorological Offices (FMOs) have been set up by IMD at ten locations viz., Agra, Ahmedabad, Asansol, Bhubaneswar, Guwahati, Hyderabad, Jalpaiguri, Lucknow, New Delhi and Patna. During the flood season, FMOs provide valuable meteorological support to the Central Water Commission for issuing flood warnings in respect of various rivers. IMD is the nodal agency for providing Design storm estimates for any hydraulic structure/ dams in the country. The Probable Maximum Precipitation (PMP) estimates for various river basins are being used as main input for Design Engineers and Hydrologists in estimating Design flood for Hydraulic structures, irrigation projects etc. New Hydro-Meteorological Service namely, Flash Flood Guidance System catering flash flood guidance at sub-catchment scale over the entire South Asian region has been launched. WMO has recognized IMD as a Regional Leader in catering services to Nepal, Bhutan, Bangladesh, Sri Lanka & India.

3.7 Tourism & Pilgrimage Forecast Services: Tourism forecast is issued for various tourist locations across the country. Mobile App as well as web-based Route Forecast for AmaranthjiYatra, ChardhamYatra etc. has been developed in collaboration with "Map my India" and is widely used by tourists as well as disaster managers for enhanced management during severe weather events. New special forecast was issued for KumbhMela 2019.

3.8 Environment Monitoring & Air Quality forecasting: Environment Monitoring and Research Center (EMRC), IMD conducts monitoring and research related to atmospheric constituents that are capable of forcing change in the climate of the Earth, and may cause depletion of the global ozone layer, and play key roles in air quality

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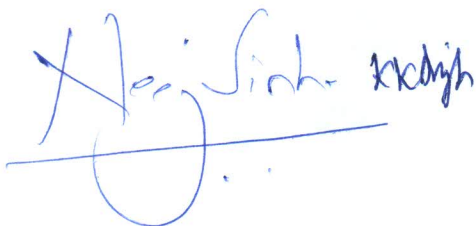
from local to global scales. EMRC also provides specific services to Ministry of Environment and Forest & Climate Change and other Government Agencies in the assessment of air pollution impacts. The system for air quality forecasting and research (SAFAR) has been operationalized at Delhi, Pune, Mumbai and Ahmedabad. All major air pollutants (PM_{2.5}, PM₁₀, Ozone, CO, NO_x (NO, NO₂), SO₂, BC, Methane (CH₄), Non-methane hydrocarbons (NMHC), VOC's, Benzene, Mercury), solar radiation and meteorological parameters are measured at ten air quality station installed in each city. SAFAR provides location specific information on air quality in near real time and its forecast 1-3 days in advance.

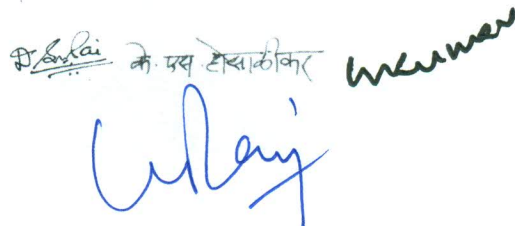
3.9 Meteorological Training Services: IMD pioneered formal training in meteorology in Asia-Pacific region as early as 1942. The Meteorological Training Institute (MTI) of IMD is a WMO rated Regional Training Centre. Apart from providing training to IMD personnel, MTI caters to nominated trainees from several national and international organizations namely, Indian Air Force, Indian Navy, Indian Army, Coastguards, ISRO, DGCA, SAC, respective national Meteorological organizations (mainly RA II), nominations from WMO etc.

3.10 Positional Astronomy Services: The Positional Astronomy Centre is the nodal office of the Govt. of India responsible for preparing the data on positional coordinates of celestial objects and related astronomical phenomena on the basis of most accurate modern astronomical formulae and to publish the same in the form of annual publication viz. The Indian Astronomical Ephemeris. The centre is also responsible to prepare the National Calendar for civil and religious purposes through publication of Rashtriya Panchang in 14 languages which serves as a standard panchang of the country and acts as a source of correct panchang data. The centre also fixes dates of all India festivals for all communities for declaration of holidays by the Central and State Govts. The centre also meets specific data requirements of a large number of users including Govt. organizations, non Govt. organizations, various panchang makers, general public etc., as for example annual lunar data for publishing tide table by The Survey of India, Sun/Moon rise/set timings, Moon's phase data for Air Force, media, panchang makers, religious agencies etc.; list of all India festivals for all communities for declaration of holidays in advance for DoPT, various State Govts., UPSC, CGEWCC West Bengal etc.; Indian and Gregorian calendar data for Directorate of Printing and Stationary, DAVP, Lok Sabha Secretariat etc; five year advance panchang data for different panchang makers of the country; the Indian Astronomical Ephemeris for different astronomical data for astronomical institutions, panchang makers, general public etc.

4. SCOPE OF WORK

IMD is soliciting proposals from qualified technical/ research agencies or consulting firms (including startups), with proven experience, resources, and professional expertise to conduct an Economic Impact Analysis (EIA) of all the services being rendered by IMD. The project should consist of a large-scale research study assessing the benefits and economic impacts of these



 *Devi Sai के प्रस. दस्तावेज़*

services on different sectors and public at large. IMD wishes to have a more comprehensive and cohesive picture of the contribution of these services on the economic prosperity of the nation. The analysis, reports, and products of this engagement may be used to enhance awareness amongst stakeholders and the public, and to improve communication with the State Governments, various agencies, and others. The Reference period of the study will be from F.Y. 2017-18 to 2020-21.

The selected agency/ consulting firm will analyze and estimate the direct and indirect impact of various IMD services on the national and state economy. The process should include the following:

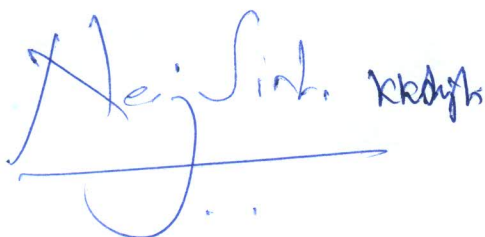
- 4.1 Identify, define and quantify all the direct and indirect services being provided by IMD to various sectors (e.g., Agriculture, health, energy, sports, transport, tourism etc.) and society at large. A separate assessment should be made for each sector.
- 4.2 Provide a quantitative analysis of total economic impact of each service including direct, indirect, and induced impacts, appropriate multiplier effects and tangible and intangible effects.
- 4.3 Include the number of jobs (indirect and direct) created as a result of various services being provided by IMD.
- 4.4 Provide a qualitative analysis of the impact of these services on the quality of life and other socio-economic indicators. Feedback should be obtained from users and other stakeholders.
- 4.5 Suggest the measures to be undertaken for further innovation and develop new services to make a more positive and powerful impact on the country's economy, beneficial for all segments of society.
- 4.6 Assess the effectiveness of Awareness campaigns, Trainings, Capacity building and outreach activities for wider dissemination of different services.
- 4.7 The selected agency/ consulting firm will be expected to provide presentations to recap the project to various stakeholders as requested and agreed to.
- 4.8 The study should be able to bring out state-specific findings & issues and may also capture the requirements of various stakeholders.
- 4.9 Develop an online continuous and effective user feedback mechanism on IMD's weather and climate services with provision to generate reports in the form of texts and graphs.

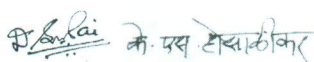
5. COVERAGE OF THE 'ECONOMIC IMPACT ANALYSIS (EIA)'

The study will be for 10 type of services being rendered by IMD as described in 'Para-3' covering all states and union territories of India.

6. METHODOLOGY

- 6.1.1 Division of country into 6 geographical regions /zones (Mumbai, Chennai, New Delhi, Kolkata, Nagpur and Guwahati) as classified by IMD.
- 6.1.2 The study must be based on analysis of both the primary data to be collected by the agency through surveys and the secondary data already published by government or other reputed agencies. The study should be original in nature.



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- 6.1.3 In order to have a comprehensive picture, in addition to the field work for the study, the study team has to have suitable interactions/discussions with all the related agencies/stakeholders.
- 6.1.4 Considering the stipulated timeline, the sampling framework may be formulated to make the Economic Impact Evaluation more comprehensive and representative.
- 6.1.5 For better coverage of the samples across the country, suitable random sampling technique may be adopted.
- 6.1.6 Draft Final Report of the study is to be submitted within 15 months from date of award of contract. Extension of time period may be considered under special circumstances only, at the discretion of IMD.

7. ELIGIBILITY CRITERIA

- 7.1 The agency can be a government/private/autonomous organization from India.
- 7.2 The agency and Project Lead/ Manager should have good academic/ domain expertise and experience in similar studies with proven track record. The Project Lead should form a multidisciplinary team to undertake the study, considering the diversity of the topics to be covered. Proposal with a strong multidisciplinary team will only be considered. Except some part of survey works for data collection, study cannot be outsourced by the agency entirely or partly and has to be attended by the Agency/ Study Team, directly.
- 7.3 The Agency must have prior experience of handling similar type of assignments for GoI, State Govt., other Public Institutions, International Agencies, etc.
- 7.4 The agency must not have been blacklisted by any Government/ Ministry/ Department/ PSU, nor should they have been debarred from dealing with any public Department.
- 7.5 The agency should have been in operation for at least 5 years as on 01 April 2021.
- 7.6 The agency should have turnover of atleast Rs.5crores from advisory/ consultancy in each of the last three financial years.
- 7.7 The agency should be legally competent to enter into contract as per prevailing laws.
- 7.8 The agency shall bear all costs associated with the preparation and submission of their proposals. IMD is not bound to accept any proposal, and reserves the right to annul the selection process at any stage of the bidding process prior to Contract award, without thereby incurring any liability to the agencies.
- 7.9 The agency must be registered with all Government/statutory authorities such as Sales Tax Department, Income Tax Department, etc. as required in the normal course of business to render providing similar services.
- 7.10 Exemption to Government agencies and MSME may be granted as per rules.
- 7.11 The agency needs to submit details of the proposal in the prescribed application format (Appendix I & II).

8. RESPONSIBILITIES

- 8.1 **Human Resource:** The staff of the agency engaged in the study project, in no circumstances, is deemed to be the employees of IMD. The agency shall comply with all laws and permissions, issued by various authorities for carrying out such work.

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- 8.2 Subcontracting of Assignment:** The agency shall not assign or subcontract the study project works or any portion of it to other agencies after signing the agreement with IMD without prior written consent of IMD.
- 8.3** Agency shall be solely responsible for veracity of authentic source of any information/facts/data presented in the report.
- 8.4 Intellectual Property Rights:** The assessment studies, collected data in both raw as well as processed format, data analysis, reports, case studies and any other intellectual property/ deliverables prepared and submitted by the selected agency, IMD shall be the sole owner of all intellectual property rights in such deliverables.
- 8.5 Confidentiality:** The information as mentioned above shall not be disclosed by the agency to others except with prior written permission of IMD. The agency shall deliver all the documents/ deliverables both in hard and soft forms to IMD, together with a detailed inventory thereof, prior to termination or expiration of the project. The agency shall not use these documents for any purpose other than related to the project without the prior written approval from IMD. The results of the study should not be declared/published/ shared in any form, or with any organisation other than IMD, till 1 year after the experiment is over.
- 8.6 Conflict of Interest:** There should not be any conflict of interest. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the agency to inform IMD, detailing the conflict in writing as an attachment to this proposal.

9. EVALUATION PROCESS

- 9.1** IMD will constitute an Evaluation Committee to evaluate the proposals submitted by the Agencies.
- 9.2** The Evaluation Committee shall evaluate the proposals to validate compliance of the applicant according to the Eligibility criteria, Forms and the supporting documents specified in this document. Inability to submit requisite supporting documents or documentary evidence, may lead to rejection of the Proposal. The Committee may seek additional documents as it deems necessary.
- 9.3** The decision of the Evaluation Committee in the evaluation of proposals shall be final. No correspondence will be entertained on the evaluation process of the Committee.
- 9.4** The Evaluation Committee may ask for presentation/meetings with the applicants to evaluate its suitability for the assignment.
- 9.5** The Evaluation Committee reserves the right to reject any or all proposals without assigning any reason to the agencies.

EOI will be evaluated for short listing inter alia based on the documentary evidences provided and, marks will be assigned to the proposal based on the following broad criterion:

Sl.No.	Particulars	Maximum Marks for Evaluation
1.	Agency's Profile	10
2.	Projects/survey completed by the agency, previous experience of the agency as also experience of IMD with the agency, if any	20
3.	Details of Professionals to be engaged in the assignment & manpower	20

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4.	Project Proposal on scope and methodology, Sample plan and tentative time line	20
5.	Presentation made before evaluation committee	10
6.	Infrastructure available with the Agency	10
7.	Technological competence of the Agency	10
Total		100

A RFP document will be prepared after scrutiny of all the proposals received and would be issued only to the short-listed agencies for submission of their final proposals.

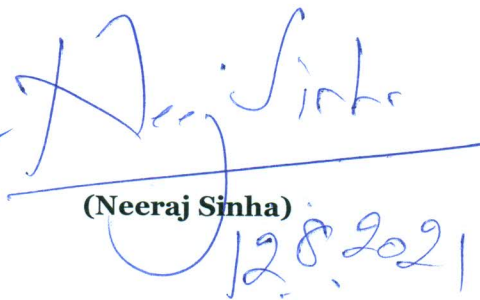
10. CONDITION UNDER WHICH EOI IS ISSUED

The EOI is not an offer and is issued with no commitment. IMD reserves the right to withdraw EOI and or vary any part thereof at any stage. In exceptional circumstances and at its discretion, IMD may extend the deadline for submission of proposals by issuing an amendment to be made available on the IMD website, in which case all rights and obligations of IMD and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended. IMD further reserves the right to disqualify any applicant, should it be so necessary at any stage.

11. FORMAT OF EOI TO BE SUBMITTED BY THE AGENCY


As per Appendix I and II



(Kamaljit Ray)


(Neeraj Sinha)

12.8.2021


(K. K. Singh)


(D. S. Pai)


(K. S. Hosalikar)


(Gajendra Kumar)

APPENDIX-I

Technical Details

(Please attach separate sheets wherever necessary, all the points indicated, shall be answered compulsorily)

S.No	Particulars of the agency / organization / institution		
1.	Name and full postal address of the Agency	Name:	Address:
2.	Contact details of the head of the agency/institution/organization	Name:	Designation: Phone No: Fax No. E-mail address:
3.	Contact details of the nodal person for the purpose of this Proposal	Name:	Designation: Phone No: Fax No. E-mail address:
4.	Registration Number with Year		
5.	Nature of the organization e.g. whether registered under Section 8 of the Companies Act, 2013/an autonomous body of the Central /State Government / Academic or Research Institution etc.		
6.	Projects/survey completed by the agency, previous experience of the agency as also experience of IMD with the agency, if any		
7.	Details of Professionals to be engaged in the assignment & manpower		
8.	Project Proposal on scope and methodology, Sample plan and tentative time line		
9.	Infrastructure available with the Agency		
10.	Annual turnover of the organization in last 3 years from advisory/ consultancy (Rs. in Crore)	2018-19	2019-20 2020-21
11.	Whether the organization has ever been blacklisted by Central Ministry/Dep't. or State Govt.? If yes, details.		
12.	Details, which the organization may wish to submit in support of its claim of being a reputed organization in its field		

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13.	Any other relevant information which the organization wishes to furnish.	
14.	Certificate / Undertaking:	
	We undertake:	
i.	To commence and complete the Study as per the approved time schedule.	
ii.	That the study will be open to any designated team of IMD at any point of time.	
iii.	To submit periodic expenditure statement and utilization certificates prescribed by IMD from time to time.	
iv.	That we shall not publish the reports or results of Study without written prior permission from IMD.	

ADDITIONAL INFORMATION/DOCUMENT TO BE PROVIDED

- **Certification:** The Agency should provide certificates of the past experience of conducting similar kind of studies.
- **Documentation:** The Agency should provide detailed manuals/data and technical specifications, charts/tables with respect to the studies and any other necessary software and documents.
- **Earlier Experiment:** The Agency should provide a report of earlier experiments conducted on similar line. The agency should also provide details of observations collected using similar observation system, as offered in the EOI.

Note: Please submit the application, fully complete in all details, as per the format, to facilitate the process, failing which the application shall not be considered.

Naresh Singh Khatwani

Dr. S. S. Khatwani के. एस. खटावणीकर

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APPENDIX-II

Eligibility Criteria and Compliance Sheet

S.No.	Basic Requirement	Documents Required	Provided	Reference & Page No.
1.	Category of the Agency: Academic Institutions/ Policy Research Institute/ Not for Profit Organizations/ Registered Societies etc.	1. Latest annual report indicating the category of the agency 2. Agency's profile	Yes/ No Yes/ No	
2.	The Agency should have been in existence for a period of at least 5 years on the date of the application	Copy of registration indicating date of registration	Yes/ No	
3.	The agency should have a turnover of at least Rs.5 crores from advisory/ consultancy in each of the last three financial years.	CA certified document with name of CA registration number, signature and stamp	Yes/ No	
4	PAN No./ Service Tax Registration Certificate/ UAM Number	Copy of Certificate to be enclosed.	Yes/ No	
5.	Completed at least two projects in the last three years related to the assignment.	Published material and a copy of Work Order	Yes/ No	
6.	In-house capacity to deploy the resources who will administer the project	Details of Expert manpower	Yes/ No	
7.	A Project Lead/Manager with 10+ years of total work experience with minimum 5 years in managing assessment projects	Details of Professionals	Yes/ No	

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