

**ISD**

**Subject: - Inviting the Quotation for rat trapping.**

Kindly find enclosed the terms & conditions for uploading on office website in order to invite the quotations for awarding Annual Contract (AC) for Rat Trapping in the Office of the Director General of Meteorology, Mausam Bhawan, Lodi Road, New Delhi-110003.

*Sumesh Chand*  
*20/6/22*

(Sumesh Chand Verma)

Meteorologist-A (Caretaker)

for Director General of Meteorology

Tel. 011-43824372 & 4411

**No .CT-62120/Rat Trapping/**

**dated : 20/6/22**

No.CT-62120/Rat Trapping/  
Govt. Of India  
India Meteorological Department  
Office of the Director General of Meteorology  
Mausam Bhawan, Lodhi Road  
New Delhi – 110003

Dated: .06.2022.

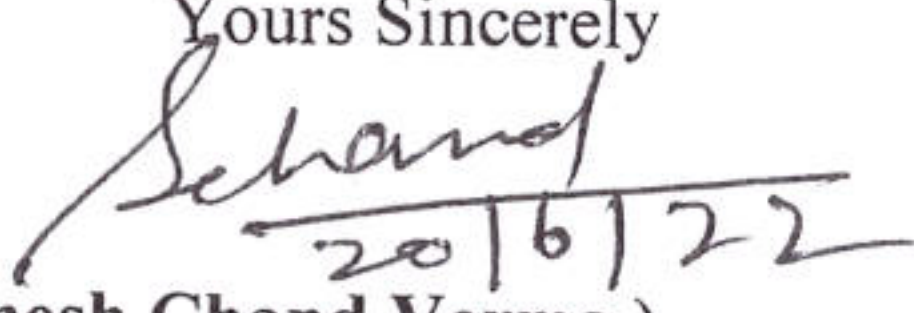
Sub: - Quotation for rat trapping.

Sir,

Sealed quotations are invited for the award of Annual Contract for Rat Trapping in the Office of the Director General of Meteorology, Mausam Bhawan, Lodi Road, New Delhi-110003 on the following terms and conditions:-

1. Rat trapping Cages have to be provided in various Rooms at HQ office, Lodi Road, New Delhi.
2. On every working day firm workers have to remove and dispose off the Rats at an appropriate place at least two (k.m.) away from the office and also on emergency call, if needed in addition to routine work (with no extra payment). The firm has to maintain daily records duly verified by the concerned Section-in-charge of this office.
3. The Firm has to make their own arrangements for the safety of the cages. For any loss or damage to cages this office is not responsible for the same.
4. The period of the contract for one year from the date of its finalization. The contract can be extended on similar terms and conditions as per requirement of this office.
5. Sealed quotation should be sent to the under signed before **1500 hrs. on 11.07.2022**. The quotation should indicate rates per cage including food materials to be provided in cages, for one year.
6. The cover containing the quotation should be super scribed "**Quotations for Rats Trapping**" the quotation will be opened on **11.07.2022 at 1600 hours**.
7. The Director General of Meteorology reserve all rights to reject any or all the quotations without assigning any reason, whatsoever.
8. Quotation received after 1500 hours on the above mentioned date will not be considered.
9. For the days when no person attends or remains absent to remove the rats, the firm will have to pay double the charges as penalty per working day (as per his contract rate) and the same will be deducted from the firm bill at the time of payment.
10. In case of any dispute, the decision of the Director General of Meteorology will be final and bidding.
11. A demand draft of Rs. 4000/- (Rupees Four Thousand only) in favours of the Administrative Officer (DDO), O/o the Director General of Meteorology, Mausam Bhawan, Lodi Road, New Delhi-110003 should be deposited alongwith the quotation as EMD. Quotation received without EMD will not be considered. The EMD will be refunded after finalizing the tender/contract successful bidder will have to deposit 10% of the total cost as "**Performance Security Deposit**" with the acceptance letter.

Thanking you,

Yours Sincerely  
  
( Sumesh Chand Verma )  
Meteorologist-A  
for Director General of Meteorology

**QUOTATION FOR ANNUAL CONTRACT OF RAT TRAPPING FOR ONE YEAR**

To,

The DGM  
India Meteorological Department,  
Mausam Bhawan, Lodhi Road,  
New Delhi-110003

Sir,

The comprehensive rate for Annual Contract of per cage for Rat Trapping for the period of one year for 110 (Approx) Cages as under:-

S. No.	DESCRIPTION RATE PER CAGE	RATE	TAX IF ANY	TOTAL AMOUNT

I have read the description and term & conditions of the Annual Contract (AC) and I will held abide by them.

Signature of proprietor of the firm.....

Name of proprietor of the firm.....

Seal of the firm.....

Dated:

Place: