Subject: - Inviting the Quotation for Sale of Raddi Papers/Old Newspapers/Magazines and Gatta.

Kindly find enclosed the terms & conditions for uploading on office website in order to invite the quotations for sale of Raddi Papers/Old Newspapers/Magazines and Gatta from the Office of the Director General of Meteorology, Mausam Bhawan, Lodi Road, New Delhi-110003.

(Sumesh Chand Verma)

Met. A (Caretaker)

for Director General of Meteorology

Tel. 011-43824372 & 4411

No.CT-62120/Raddi/

dated: 20.06.2022.

No. CT-62140/Raddi/

Government of India
India Meteorological Department
Office of the Director General of Meteorology
Mausam Bhawan, Lodhi Road
New Delhi – 110003

Dated: 20.06.2022

Sub: - Quotation for Sale of Raddi Papers/Old Newspapers/Magazines and Gatta.

This office has periodical stock of Raddi Papers/Old Newspapers/Magazines and Gatta for sale. Quotations for the sale of Old Newspapers/Magazines and Gatta as per the following terms and conditions:-

- 1. Rates may also be quoted in Rs. Per kg for Raddi Papers/old Newspapers/Magazines and Gatta.
- 2. These rates will be valid for a period of one year from the date acceptance.
- 3. Quotations should be submitted in sealed cover supercribed as "Quotation for Raddi papers/ old Newspapers/Magazines and Gatta" and addressed by name to reach the undersigned by 1200 hrs on before 08.07.2022. The quotations will be opened on the same day at 1600 hrs. The quotationer or his authorized representative may be present at the time of opening of the quotations.
- 4. The earnest money of Rs. 5000/- (Rupees Five Thousand only) through demand draft/Banker cheque on any scheduled bank in Delhi/ New Delhi drawn in favour of AO(DDO) O/o DGM, IMD, New Delhi and payable at New Delhi, must accompany the "Bidding Quotation" letter. Quotation received without earnest money will not be considered at all.
- 5. Successful Tender Bidder will have to deposit a security of Rs. 5000/- (Rupees Five Thousand only) by Demand Draft/Banker cheque payable to the Administrative Officer (DDO), Office of the DGM, Lodi Road New Delhi-110 003.
- 6. Raddi Papers/old Newspapers/Magazines and Gatta are kept open for inspection between 1000 hrs to 1600 hrs. on any working day. The same may be inspected at your convenience be taken in any working day
- 7. Payment will have to be made by Demand Draft/Banker cheque before the Raddi Papers/ Old Newspapers/Magazines and Gatta lifted from this office. In case the Contractor fails to lift Raddi Papers/ old Newspapers/Magazines and Gatta on stipulated day or on being asked to remove urgently then the Security Deposit of Rs. 5000/- will be forfeited without assigning any further notice. The Director General of Meteorology reserves the right to reject any or all the quotations without assigning any reason.
- 8. The Raddi Papers/old Newspapers/Magazines and Gatta will have to be weighed and lifted within 10 days time or before from the date of issue of letter asking for the same and thereafter at least once a month.
- 9. Weighing Digital Instrument should be in perfect working condition (which unit be checked time to time) have to be brought by the purchaser.

10. The decision of the DGM will be final and binding in the matter.

Yours faithfully

(Sumesh Chand Verma)

Meteorologist-A (Caretaker)

for Director General of Meteorology

Tel. 011-43824372 & 4411

Quotation for sale of Raddi Papers/ Old Newspapers/Magazines and Gatta.

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Sir,

The DGM IMD, Lodni Road New Delhi – 110 003.

Sub:- Quotation for sale of Raddi Papers/ Old Newspapers/Magazines and Gatta.

The comprehensive rate for sale of Raddi Papers/ Old Newspapers/Magazines and Gatta as under:-

S. No.	Description	Rate per K.G
1	Raddi Papers	
2	Old News Papers	
3	Old Magazine	
4	Gatta	

I have read the job description and terms and conditions of the quotation and I will abide by me.

Signature of proprietor of the firm	
Name of proprietor of the firm	
Seal of the firm	

Dated:

Place: